

7<sup>th</sup> District Agricultural Association / Monterey County Fair  
2004 Fairground Road, Monterey, CA 93940  
(831) 372-5863

Website: [www.montereycountyfair.com](http://www.montereycountyfair.com)

Email: [info@montereycountyfair.com](mailto:info@montereycountyfair.com)

**BOARD MEETING AGENDA**

Wednesday, January 15, 2025 12:00 PM

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered and discussed.

- A. CALL TO ORDER/ROLL CALL OF DIRECTORS PRESENT/EXCUSED
  
- B. INTRODUCTION OF GUESTS AND STAFF
  
- C. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: In accordance with state law, the Board will not comment or otherwise consider public comment matters until and unless such items have been properly noticed for a future meeting.
  
- D. CONSENT AGENDA (Discussion/Action by Board)  
All items on the consent agenda are to be approved in one motion unless a Board member Requests separate action on a specific item.
  - a. Review and Approval of meeting minutes: November 20, 2024
  - b. Review and Approval of Bills
  - c. Review and Approval of Contracts
  
- E. OLD BUSINESS (Discussion/Action by Board)
  - a. CDFA Compliance Audit Update
  
- F. NEW BUSINESS (Discussion/Action by Board)
  - a. Approve Contract Award for RFP 2024-01 Fairtime Security
  - b. Approve Contract Award for RFP 2024-02 Marketing/PR
  - c. Approve 2025 Superintendent/Exhibit Chair Positions (no changes)
  - d. Approve 2025 7th DAA Board Committee List
  - e. Delegation of Authority to Kelly Violini, CEO
    - i. Revenue Generating Agreements up to \$15,000
    - ii. Standard Agreements up to \$15,000
    - iii. CEO check signing limit for single signature \$15,000 with exception of benefits and utility charges and approved standard agreements
  - f. Delegation of Authority to Colton Kersey-Lopez, Deputy Manager

All Board meetings must be accessible to the physically disabled. Any person needing a disability- related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Monterey County Fair activities may request assistance by contacting Kelly Violini at the Monterey County Fair Office, 2004 Fairground Road, Monterey, CA 93940 or by calling Kelly at (831) 372-5863.

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- i. 2025 Monterey County Fair concession and vendor agreement approval and signature authority
- ii. 2025 Monterey County Fair Judges agreement approval and signature authority
- iii. 2025 Monterey County Fair Sponsorship agreements up to \$5,000 approval and signature authority

g. 7th DAA Strategic Plan update

G. REPORTS AND INFORMATION (Informational)

a. Correspondence

- i. CDFA/Fairs & Expositions
- ii. CFSA

b. Committee Reports

- i. Fair Committee – Schedule meeting
- ii. SW/Interim Events – Schedule Meeting for March
- iii. Facilities & Finance – Schedule meeting
- iv. Heritage Foundation

c. CEO Report

d. Staff Reports

H. CLOSED SESSION: The Board is authorized to meet in closed session for considering:

- a. Personnel Matters: Gov Code 11126 (a) Annual CEO Evaluation

I. OPEN SESSION:

- a. Disclosure of any action taken place during the Closed Session.

J. MATTERS OF INFORMATION (Informational matters not related to the agenda)

- a. Directors Comments

K. ADJOURNMENT

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