

7<sup>th</sup> District Agricultural Association / Monterey County Fair  
2004 Fairground Road, Monterey, CA 93940  
(831) 372-5863

Website: [www.montereycountyfair.com](http://www.montereycountyfair.com)

Email: [info@montereycountyfair.com](mailto:info@montereycountyfair.com)

**BOARD MEETING AGENDA**

Wednesday, January 25, 2023 12:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/7143722427?pwd=V0NPUVVHZGIIS1Q4ck9YOTZSeld4QT09>

Meeting ID: 714 372 2427 Passcode: 343782

One tap mobile +16699009128

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered and discussed.

- A. CALL TO ORDER/ROLL CALL OF DIRECTORS PRESENT/EXCUSED
- B. INTRODUCTION OF GUESTS AND STAFF
- C. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: In accordance with state law, the Board will not comment or otherwise consider public comment matters until and unless such items have been properly noticed for a future meeting.
- D. CONSENT AGENDA (Discussion/Action by Board)  
All items on the consent agenda are to be approved in one motion unless a Board member Requests separate action on a specific item.
  - a. Review and Approval of meeting minutes: November 16, 2022
  - b. Review and Approval of Bills
  - c. Review and Approval of Contracts
- E. OLD BUSINESS (Discussion/Action by Board)
  - a. CEO Evaluation
- F. NEW BUSINESS (Discussion/Action by Board)
  - a. Approve 2023 Board of Directors Committee List

All Board meetings must be accessible to the physically disabled. Any person needing a disability- related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Monterey County Fair activities may request assistance by contacting Kelly Violini at the Monterey County Fair Office, 2004 Fairground Road, Monterey, CA 93940 or by calling Kelly at (831) 372-5863.

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- b. Delegation of Authority to Kelly Violini
    - i. Revenue Generating Agreements up to \$15,000
    - ii. Standard Agreements up to \$15,000
  - c. CEO Check Signing Limit – limit for single signature - \$15,000 with exception of benefits & utility charges
  - d. Approve contract award for RFP 22-04 for Marketing/Public Relations
- G. REPORTS AND INFORMATION (Informational)
- a. Correspondence
    - i. CDFA/Fairs & Expositions
    - ii. CFSA
  - b. Committee Reports
    - i. Fair Committee – Schedule meeting for February
    - ii. SW/Interim Events
    - iii. Facilities & Finance – Schedule meeting for February
    - iv. Heritage Foundation
  - c. CEO Report
    - i. WFA
    - ii. Personnel Update
  - d. Staff Reports
- H. MATTERS OF INFORMATION (Informational matters not related to the agenda)
- a. Directors Comments
- I. ADJOURNMENT

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