

7<sup>th</sup> District Agricultural Association / Monterey County Fair  
2004 Fairground Road, Monterey, CA 93940  
(831) 372-5863

Website: [www.montereycountyfair.com](http://www.montereycountyfair.com)

Email: [info@montereycountyfair.com](mailto:info@montereycountyfair.com)

#### **BOARD MEETING NOTICE**

The 7<sup>th</sup> DAA Board of Directors will be holding a regular monthly meeting board meeting on  
Wednesday, October 19, 2022 12:00 PM Pacific Time (US and Canada)

Location of Meeting – 7<sup>th</sup> DAA/Monterey County Fair  
Administration Office Board Room  
2004 Fairground Road, Monterey, CA 93940

Participation by Telephone: 669-900-9128

Join Zoom Meeting

<https://us02web.zoom.us/j/7143722427?pwd=V0NPUVVHZGIIS1Q4ck9YOTZSeld4QT09>

Meeting ID: 714 372 2427 Passcode: 343782

#### **BOARD OF DIRECTORS**

Teri Short (President), Dan Presser (Vice President), Jeanne Byrne, Ricky Cabrera, Nicole Hollingsworth, Vivien Lindley, Paul Tran, Ruth Thompson

#### **STAFF**

Kelly Violini, CEO

Chris Garmon, Deputy Manager 1

#### **PUBLIC PARTICIPATION**

Members of the public are encouraged to provide comment to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public during the meeting and also on the Monterey County Fair website at:  
<https://montereycountyfair.com/meet-the-board>

All Board meetings must be accessible to the physically disabled. Any person needing a disability- related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Monterey County Fair activities may request assistance by contacting Kelly Violini at the Monterey County Fair Office, 2004 Fairground Road, Monterey, CA 93940 or by calling Kelly at (831) 372-5863.

7<sup>th</sup> District Agricultural Association / Monterey County Fair  
2004 Fairground Road, Monterey, CA 93940  
(831) 372-5863

Website: [www.montereycountyfair.com](http://www.montereycountyfair.com)

Email: [info@montereycountyfair.com](mailto:info@montereycountyfair.com)

**BOARD MEETING AGENDA**

The 7<sup>th</sup> DAA Board of Directors will be holding a regular monthly meeting board meeting on  
Wednesday, October 19, 2022 12:00 PM Pacific Time (US and Canada)

Location of Meeting – 7<sup>th</sup> DAA/Monterey County Fair

Administration Office Board Room

2004 Fairground Road, Monterey, CA 93940

Join Zoom Meeting

<https://us02web.zoom.us/j/7143722427?pwd=V0NPUVVHZGllS1Q4ck9YOTZSeld4QT09>

Participation by Telephone: 669-900-9128

Meeting ID: 714 372 2427 Passcode: 343782

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered and discussed.

- A. CALL TO ORDER/ROLL CALL OF DIRECTORS PRESENT/EXCUSED
- B. INTRODUCTION OF GUESTS AND STAFF
- C. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: In accordance with state law, the Board will not comment or otherwise consider public comment matters until and unless such items have been properly noticed for a future meeting.
- D. CONSENT AGENDA (Discussion/Action by Board)  
All items on the consent agenda are to be approved in one motion unless a Board member Requests separate action on a specific item.
  - a. Review and Approval of meeting minutes: September 28, 2022
  - b. Review and Approval of Bills
  - c. Review and Approval of Contracts
- E. OLD BUSINESS (Discussion/Action by Board)
  - a. Committee Meeting Schedule

All Board meetings must be accessible to the physically disabled. Any person needing a disability- related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Monterey County Fair activities may request assistance by contacting Kelly Violini at the Monterey County Fair Office, 2004 Fairground Road, Monterey, CA 93940 or by calling Kelly at (831) 372-5863.

7<sup>th</sup> District Agricultural Association / Monterey County Fair  
2004 Fairground Road, Monterey, CA 93940  
(831) 372-5863

Website: [www.montereycountyfair.com](http://www.montereycountyfair.com)

Email: [info@montereycountyfair.com](mailto:info@montereycountyfair.com)

F. NEW BUSINESS (Discussion/Action by Board)

- a. Approve Agreement 22-1542-000-SG for 2022-2023 State Allocation
- b. Appoint nominating committee for nomination of 2023-2024 officer slate
- c. Approve Monterey County Fair dates of August 31-September 4, 2023
- d. Approve 2023 Monterey County Fair Livestock Show Dates from Option 1,2, or 3
- e. Approve 2023 Monterey County Fair Theme
- f. Approve 2023 Monterey County Fair Poster Art
- g. Approve proposed exhibit and livestock committee structure

G. REPORTS AND INFORMATION (Informational)

- a. Correspondence
  - i. CDFA/Fairs & Expositions
  - ii. CFSA
  - iii. Heritage
- b. Committee Reports
  - i. Fair Committee - Report of meeting held 10/19/22
  - ii. Buildings and Grounds – Meeting scheduled for 11/7/22 at 11:00 AM
  - iii. SW/Interim Events – Meeting scheduled for 11/7/22 at 1:00 PM
  - iv. Heritage Foundation – Report of meeting held 9/28/22
  - v. Finance Committee – Schedule meeting for 11/14 or 11/15
  - vi. Nominating Committee – Schedule meeting for 11/14 or 11/15
- c. CEO Report
- d. Staff Reports

H. MATTERS OF INFORMATION (Informational matters not related to the agenda)

- a. Directors Comments

I. ADJOURNMENT

All Board meetings must be accessible to the physically disabled. Any person needing a disability- related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Monterey County Fair activities may request assistance by contacting Kelly Violini at the Monterey County Fair Office, 2004 Fairground Road, Monterey, CA 93940 or by calling Kelly at (831) 372-5863.

## MINUTES OF THE SEPTEMBER 28, 2022, MEETING OF THE 7TH DISTRICT AGRICULTURAL ASSOCIATION

A: The meeting was called to order at 1:03 PM by President Teri Short.

Directors attending: Teri Short, Jeanne Byrne, Paul Tran, Ruth Thompson, and Vivien Lindley

Directors absent: Ricky Cabrera, Nicole Hollingsworth, and Dan Presser.

B. Introduction of guests and staff: Staff members Kelly Violini, CEO and Chris Garmon, Deputy Manager.

C. Public Comment on items not on the agenda: none

D. Consent Agenda

a/b/c: The minutes of the August 3, 2022, meeting along with contracts and July & August bills were approved. Motion carried.

Board Member	Approved	Not Approved
Jeanne Byrne (seconded motion)	x	
Ruth Thompson	x	
Vivien Lindley (made motion)	x	
Paul Tran	x	
Teri Short	x	

E. Old Business

- a. Monterey County Fair 2022 Review – Deputy Manager Garmon reviewed revenues and expenses for the Fair. Still exhibits were still down a bit compared to 2019. Overall revenues were up. Director Byrne shared that she thought most of the fair was carnival and in speaking to fair patrons they liked the livestock and exhibits more. Next year we need to promote exhibits and entries more. The Monterey Room looked great, however other departments lack entries. President Short stated that if the livestock show is to be held before the fair again, staff can display photos of those who received Grand Champion awards.

F. New Business

- a. Schedule end of the year budget/committee meetings: Violini distributed the proposed schedule and dates/times were decided on.
- b. Director training update: Violini shared that many of the trainings are set to expire and asked all directors to please keep up to date on trainings.

G. Reports and Information.

- a. Correspondence
- b. Committee Reports:
  - i. Fair Committee: Director Lindley recapped the fair committee meeting. Fair staff is going to send out another survey asking exhibitors, leaders, and

advisors to vote on three different proposals for 2023 Fair. Two options are early weigh in and livestock show during the fair and one option is to hold the livestock show prior to the fair, as it was in 2022. The next meeting will be October 19, 2022, at 10:30 AM.

- ii. Buildings and Grounds Committee: The next meeting will be held November 7, 2022, at 11:00 AM.
  - iii. SW/Interim Events Committee: The next meeting will be held November 7, 2022, at 1:00 PM.
  - iv. Heritage Foundation: Director Lindley announced that the Heritage Foundation meeting will be held tonight at 5:30 PM.
  - v. JPA Transition – No report
- c. CEO Report: Violini shared that she will be asking the Heritage Foundation their thoughts on building the livestock barn in 2023. She also distributed information regarding the 2023 WFA Convention and asked that directors let her know who would like to attend by the November meeting.
- d. Staff Report: No report

**H. MATTERS OF INFORMATION:**

- a. Directors Comments – CEO Violini shared that Director Presser is in the hospital.

The board meeting was adjourned at 1:53 PM.

**Approved**

**Teri Short  
President**

**Approved**

**Kelly Violini  
CEO/Manager**

**MONTEREY COUNTY FAIR, 7th DAA**  
**Bill Payment List**  
**September 2022**

	Date	Num	Vendor	Amount
300				
	09/01/2022	1818	IMPOSSIBLE PRODUCTIONS, INC.	-13,950.00
	09/02/2022	1819	IMPOSSIBLE PRODUCTIONS, INC.	-1,330.00
	09/03/2022	1820	VELJKO POPOVIC	-4,000.00
	09/04/2022	1821	ALL-ALASKAN RACING PIGS	-8,925.00
	09/04/2022	1822	ENTERTAINMENT LANE INC.	-2,500.00
	09/04/2022	1823	KEN MCMEANS	-7,500.00
	09/04/2022	1825	RENO VEGAS ENTERTAINMENT, LLC	-7,500.00
	09/04/2022	1826	STILT CIRCUS, INC.	-5,000.00
	09/04/2022	1827	TINA MARIE GASSERT	-6,000.00
	09/04/2022	1824	RENO VEGAS ENTERTAINMENT, LLC	-7,000.00
	09/04/2022	1828	RENO VEGAS ENTERTAINMENT, LLC	-1,500.00
	09/04/2022	1829	RENO VEGAS ENTERTAINMENT, LLC	-1,500.00
	09/04/2022	1830	FLYING U RODEO CO., INC.	-91,088.00
	09/05/2022	1831	WYATT YOUNGBLOOD	-346.00
	09/05/2022	1832	FRANK THURSTON	-750.00
	09/05/2022	1833	HAPPY DAY PONY RIDES	-2,000.00
	09/05/2022	1834	J INTERNATIONAL MANAGEMENT , INC.	-12,000.00
	09/05/2022	1835	KEN MCMEANS	-750.00
	09/05/2022	1836	SAMZ SCHOOL OF MUSIC, INC.	-750.00
	09/05/2022	1837	FRANK THURSTON	-5,000.00
	09/05/2022	1838	CHRIS HALE	-1,850.00
	09/05/2022	1839	KOSHAWN BARNES	-1,500.00
	09/05/2022	1840	KRYSTEL FERNANDEZ	-1,500.00
	09/05/2022	1841	BOB WALKER	-5,500.00
	09/05/2022	1842	CONSTANTINE MORARI	-1,676.25
	09/06/2022	1843	TOTAL EVENT ACCESS MANAGEMENT	-10,850.00
	09/06/2022	1844	GEORGE KENNY.	-3,221.25
	09/06/2022	1845	MATT HOLZNAGEL	-648.75
	09/07/2022	1846	HELM AND SONS AMUSEMENTS	-62,262.00
	09/07/2022	1847	KEVIN SMITH	-600.00
	09/08/2022	1848	FIRST IMPRESSIONS PARTY SUPPLY	-1,988.99
	09/09/2022	1849	RICHARD ALLEN	-906.44
	09/09/2022	1851	CLS BOOKKEEPING SERVICES.	-591.85
	09/09/2022	1850	CARMEL VALLEY 4-H CLUB	-75.00
	09/09/2022	1852	GONZALES HIGH SCHOOL FFA	-75.00
	09/09/2022	1853	ALEX QUEZADA	-54.25
	09/09/2022	1854	PEYTON BURKHARDT	-54.25
	09/12/2022	1855	CASHIER, DEPARTMENT OF FOOD & AGRICULTURE	-79.40
	09/12/2022	1856	CITY OF MONTEREY.	-1,700.00
	09/12/2022	1857	DELTA DENTAL OF CALIFORNIA	-302.75

09/12/2022	1858	EDIBLE MONTEREY BAY	-975.00
09/12/2022	1859	ELVI'S CLEANING SERVICE, INC.	-625.00
09/12/2022	1860	GREEN VALLEY FARM SUPPLY.	-254.08
09/12/2022	1861	INT'L. UNION OF OPERATING ENGINEERS	-105.44
09/12/2022	1862	MONTEREY COUNTY WEEKLY	-1,146.00
09/12/2022	1863	TEAMSTERS UNION LOCAL #853	-105.00
09/13/2022	1865	HERITAGE FOUNDATION	-2,000.00
09/13/2022	1864	CALIFORNIA CONSTRUCTION AUTHORITY	-68,913.30
09/13/2022	1866	KINDRA FULTON	-810.00
09/13/2022	1867	RHONDA HURTADO	-2,500.00
09/14/2022	1868	JOHN MONACO	-100.00
09/13/2022	1869	APRIL ENGLAND	-64.84
09/13/2022	1870	MONTEREY COUNTY 4-H COUNCIL.	-2,100.00
09/13/2022	1871	CHIDLAW MARKETING	-23,345.00
09/13/2022	1872	MONTEREY PINES GOLF CLUB	-14,000.00
09/13/2022	1873	CARLOS RODRIGUEZ	-750.00
09/13/2022	1874	MIKESIGNS	-877.00
09/13/2022	1875	THE BUZZ PR, LLC	-1,092.64
09/13/2022	1876	TROIA DAIRY	-8,593.94
09/13/2022	1877	UNIVERSAL STAFFING	-1,440.00
09/13/2022	1878	FAIR PUBLISHING HOUSE, INC.	-790.64
09/13/2022	1879	PACIFIC COAST ENTERTAINMENT	-24,968.72
09/13/2022	1880	ROAD RADIOS	-567.42
09/14/2022	1881	BILL SCHOCH	-3,475.00
09/14/2022	1882	PM LANDSCAPING SERVICES	-12,235.85
09/14/2022	1883	QUINN COMPANY	-11,081.62
09/14/2022	1884	ALEJANDRA AHUMADA	-300.00
09/14/2022	1885	STEVE COMER	-80.00
09/14/2022	1886	BRICKMAN MARKETING	-2,845.00
09/14/2022	1887	INTACT PROTECTIVE SERVICES	-3,534.50
09/14/2022	1888	TERRA BELLA	-5,325.00
09/15/2022	1889	MONTEREY BAY TRAVELODGE	-15,188.45
09/20/2022	1890	ATT	-182.46
09/20/2022	1891	BARRY'S CARPET SERVICE	-4,861.00
09/20/2022	1892	BILL'S PLUMBING, DRAIN AND BACKFLOW	-157.50
09/20/2022	1893	CALIFORNIA FAIR SERVICES AUTHORITY.	-20,265.73
09/20/2022	1894	CAPE LEASING CORPORATION	-307.34
09/20/2022	1895	CARROT-TOP INDUSTRIES INC.	-217.46
09/20/2022	1896	COASTAL TRACTOR.	-912.55
09/20/2022	1897	CULLIGAN QUALITY WATER ENTERPRISES, INC.	-353.14
09/20/2022	1898	DASSEL'S	-1,168.15
09/20/2022	1899	ELVI'S CLEANING SERVICE, INC.	-400.00
09/20/2022	1900	FIRST ALARM, INC.	-470.48
09/20/2022	1901	GRAINGER	-167.36
09/20/2022	1902	INTACT PROTECTIVE SERVICES	-1,658.50
09/20/2022	1903	INTERSTATE BATTERY SYSTEM OF SAN JOSE	-317.44
09/20/2022	1904	KELLY-MOORE PAINT COMPANY, INC.	-263.20

09/20/2022	1905	MCDONALD REFRIGERATION, INC.	-2,148.91
09/20/2022	1906	MONTEREY COUNTY WEEKLY	-708.00
09/20/2022	1907	MONTEREY SIGNS	-6,872.21
09/20/2022	1908	NATIONAL PARKING & VALET, LLC	-6,400.00
09/20/2022	1909	OFFICE DEPOT.	-390.04
09/20/2022	1910	OLIVIA TRINIDAD	-3,557.57
09/20/2022	1911	PM LANDSCAPING SERVICES	-1,650.00
09/20/2022	1912	PRICE PAIGE & COMPANY	-1,035.00
09/20/2022	1913	RACING DAILY FORM	-3,102.50
09/20/2022	1914	RAM TRUCKING, INC.	-459.38
09/20/2022	1915	RAYNE WATER	-42.00
09/20/2022	1916	RUSSELL AURIA PEST CONTROL SERVICES	-275.00
09/20/2022	1917	SHAMROCK OFFICE SOLUTIONS	-25.00
09/20/2022	1918	STAGES UNLIMITED	-2,988.00
09/20/2022	1919	TROIA FOODS	-172.18
09/20/2022	1920	ULINE SHIPPING SUPPLY SPECIALISTS	-462.88
09/20/2022	1921	UNIVERSAL STAFFING	-4,365.00
09/20/2022	1923	NATIONAL PARKING & VALET, LLC	-2,650.00
09/20/2022	1922	ADMIT ONE PRODUCTS	-3,301.33
09/20/2022	1924	XOPANDORA	-1,700.00
09/21/2022	1927	MONTEREY CITY DISPOSAL, INC.	-10,933.30
09/21/2022	1925	AMERICAN MEDICAL RESPONSE	-14,593.50
09/21/2022	1926	BARRY'S CARPET SERVICE	-900.00
09/21/2022	1928	PENINSULA MESSINGER SERVICE	-1,680.00
09/22/2022	1929	CITY OF MONTEREY.	-44,587.82
09/22/2022	1930	COASTAL VALLEY ELECTRIC	-5,375.00
09/22/2022	1931	COPY KING	-2,816.21
09/22/2022	1933	DEPARTMENT OF FORESTRY	-8,820.00
09/22/2022	1935	GREEN VALLEY FARM SUPPLY.	-298.29
09/22/2022	1936	HOME DEPOT	-1,577.73
09/22/2022	1939	L.A. HEARNE COMPANY	-522.20
09/22/2022	1932	DELTA DENTAL OF CALIFORNIA	-302.75
09/22/2022	1934	ELVI'S CLEANING SERVICE, INC.	-32,275.00
09/22/2022	1937	HOWARD SIGNERY	-1,565.00
09/22/2022	1938	JESSE PORTILLO	-840.00
09/22/2022	1940	UNIVERSAL STAFFING	-1,440.00
09/23/2022	1941	ANGELICA ALCARAZ.	-210.00
09/24/2022	1942	MONTEREY BAY RESTAURANT EQUIPMENT, INC.	-491.63
09/25/2022	1943	US BANK	-8,855.53
09/25/2022	1944	US BANK	-13,698.66
09/28/2022	1945	CURRENT WAVE MEDIA	-29,885.11
09/28/2022	1946	GLADSTONE, INC.	-857.48
09/28/2022	1947	MATRANGA FLORAL	-173.63
09/28/2022	1948	MONTEREY BAY TRAVELODGE	-4,251.80
09/28/2022	1949	MONTEREY BAY VETERANS, INC.	-5,520.00
09/28/2022	1950	MONTEREY FIRE EXTINGUISHER CO.	-1,298.80
09/28/2022	1951	QUINN COMPANY	-4,334.94



09/28/2022	1952	SAFFIRE, LLC	-13,605.75
09/28/2022	1953	STAR SANITATION SERVICES, LLC	-7,332.51
09/29/2022	1954	ALLISON WALTER.	-80.00
09/29/2022	1955	CRYSTI HAYWOOD	-55.00
09/29/2022	1956	CALIFORNIA SHEEP COMMISSION	-30.94
09/29/2022	1957	CONSOLIDATED ELECTRICAL DISTRIBUTORS, IN	-1,799.84
09/29/2022	1958	MARTIN ROMERO	-2,000.00
09/29/2022	1959	MAYONE STRUCTURAL ENGINEERING, INC.	-900.00
09/29/2022	1960	MONTEREY BAY RESTAURANT EQUIPMENT, INC.	-2,547.71
09/29/2022	1961	PACIFIC GROVE UNIFIED SCHOOL DISTRICT	-345.00
09/29/2022	1962	LORI BALA	-500.00
09/29/2022	1963	PEGGY GOLDMAN.	-300.00
09/29/2022	1964	RHONDA HURTADO	-750.00
09/29/2022	1965	SUE BARRAZA	-500.00
09/29/2022	1966	TISA ROLAND	-500.00
09/29/2022	1967	WESTERN FAIRS ASSOCIATION.	-600.00
09/29/2022	1968	A TO Z RENTAL CENTER INC.	-65.55
09/29/2022	1969	AMERICAN SUPPLY COMPANY	-3,514.68
09/29/2022	1970	CHASTIN LEGGETT	-484.87
09/29/2022	1971	A & R PLUMBING	-417.48
09/29/2022	1972	AMERICAN LOCK & KEY SERVICE	-802.31
09/30/2022	1973	MONTEREY BAY TRAVELODGE	-741.20
09/30/2022	1974	SAMUEL MERCADO	-300.00
09/30/2022	1975	RUSTY ROOTS SHOW LLC	-1,853.00
09/30/2022	1976	UNIDOORS, INC.	-13,563.00
09/30/2022	1977	CENTRAL COAST ENGINEERS	-720.00
09/30/2022	1978	ELVI'S CLEANING SERVICE, INC.	-2,200.00
09/30/2022	1979	INTACT PROTECTIVE SERVICES	-3,088.50
09/30/2022	1980	PEYTON BURKHARDT	-52.00
09/29/2022	B71EO	RAYNE TECHNOLOGY SOLUTIONS, INC.	-1,974.02

**October 2022 Report**

**INTERIM**

**2022 Contracts**

<b>AGREE #</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Event date</b>
22-I128	Talisha Choates	Baby Shower	\$2,050.00	11/5/2022

**INTERIM**

**2023 Contracts**

<b>AGREE #</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Event date</b>
23-I010	Antonio Perez Maira Yanes	Quinceanera	\$6,264.00	9/9/2023
23-I011	Estevan Rodriguez	Quinceanera	\$4,884.00	4/22/2023
23-I012	Jaime Amaya Cruz	Quinceanera	\$4,108.00	4/22/2023
23-I013	Evelyn Romero	Quinceanera	\$4,412.00	4/15/2023
23-I014	Tillamook Cadets	Cadet Camping	\$2,200.00	1/31-2/5/2023
23-I015	Papa Seminars	Business Seminar	\$3,334.00	4/14/2023
23-I016	Papa Seminars	Business Seminar	\$3,334.00	10/26/2023

Committee Name		Members	Date & Time	Meeting Site
Fair Committee		Vivien Lindley, Chair Ruth Thompson Dan Presser Nicole Hollingsworth	10/19 at 10:30 AM 2023 Planning & Budget Approvals	Fair Admin Office and Zoom
Buildings & Grounds		Paul Tran, Chair Vivien Lindley Jeanne Byrne	11/7 at 11:00 AM	Fair Admin Office and Zoom
Satellite/Interim Events		Ruth Thompson, Chair Dan Presser Paul Tran Ricky Cabrera	11/7 at 1:00 PM	Fair Admin Office and Zoom
Finance		Teri and Paul	11/15 at 11:00 AM	Fair Admin Office and Zoom
Nominating		TBD on 10/19 Meeting	11/15 at 10:30 AM or 12:00 PM (before or after Finance)	Fair Admin Office and Zoom

Full board meetings will take place on  
October 19<sup>th</sup> and November 16<sup>th</sup> at 12 PM.

**GRANT AGREEMENT  
SIGNATURE PAGE**

AGREEMENT NUMBER

**22-1542-000-SG**

1. This Agreement is entered into between the State Agency and the Recipient named below:  
STATE AGENCY'S NAME  
**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)**  
RECIPIENT'S NAME  
**7TH DISTRICT AGRICULTURAL ASSOCIATION MONTEREY COUNTY FAIR**
2. The Agreement Term is: September 1, 2022 through December 31, 2023
3. The maximum amount of this Agreement is: \$38,000.00
4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Prime Award Information	2 Page(s)
Exhibit B: General Terms and Conditions	5 Page(s)
Exhibit C: Payment and Budget Provisions	3 Page(s)
Attachments: Scope of Work and Budget	


**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

**RECIPIENT**

RECIPIENT'S NAME (*Organization's Name*)

**7TH DISTRICT AGRICULTURAL ASSOCIATION MONTEREY COUNTY FAIR**

BY (*Authorized Signature*)



DATE SIGNED

9.27.22

PRINTED NAME AND TITLE OF PERSON SIGNING

Kelly Vidoni, CEO

ADDRESS

2004 Fairground Road, Monterey, CA 93940

**STATE OF CALIFORNIA**

AGENCY NAME

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)**

BY (*Authorized Signature*)



DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

LAURA RODRIGUEZ, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS

1220 N STREET, ROOM 120  
SACRAMENTO, CA 95814

CJ

## EXHIBIT A

### RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:  
Distribution of funds allocated to District Agricultural Associations (DAAs) and Non-Profit County and Fruit Fairs on an annual basis for local fair assistance and operational purposes.

Project Title: 22/23 Fiscal Year Base Allocation

2. The Managers for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Sarah Pelle	Name:	Kelly Violini-Rodoni
Division/Branch:	Marketing / Fairs & Expositions	Organization:	7TH DISTRICT AGRICULTURAL ASSOCIATION MONTEREY COUNTY FAIR
Address:	1220 N Street	Address:	2004 Fairground Road
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	Monterey, CA 93940
Phone:	916-900-5368	Phone:	831-372-5863
Email Address:	sarah.pelle@cdfa.ca.gov	Email Address:	kelly@montereycountyfair.com

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Kaylen Yates	Name:	Kelly Violini
Division/Branch:	Marketing / Fairs & Expositions	Organization:	7TH DISTRICT AGRICULTURAL ASSOCIATION MONTEREY COUNTY FAIR
Address:	1220 N Street	Address:	2004 Fairground Road
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	Monterey, CA 93940
Phone:	916-900-5027	Phone:	831-372-5863
Email Address:	kaylen.yates@cdfa.ca.gov	Email Address:	kelly@montereycountyfair.com

<b>FISCAL CONTACT FOR RECIPIENT (if different from above):</b>
Name:
Organization:
Address:
City/State/Zip:
Phone:
Email Address:

## BUDGET DISPLAY

### Budget Detail and Payment Provision

1. The allocations for the Fair are as follows:

Fiscal Year	Operational Allocation	Training Allocation	Total
2022-2023	\$36,300	\$1,700	\$38,000

- a. Training Allocations must be requested to CDFA by **June 1, 2023**.
- b. Operational Allocations must be requested to CDFA by **June 1, 2023**<sup>1</sup>.

---

<sup>1</sup> If additional time is needed extensions must be submitted to and approved by CDFA prior to June 1, 2023.



JO MORA

# BUCKAROOS AND HOWDY DO'S!

AUG 31 - SEPT 4, 2023

USED WITH PERMISSION OF THE MONTEREY HISTORY AND ART ASSOCIATION

2004 FAIRGROUND RD, MONTEREY, CA | 831.372.5863 | MONTEREYCOUNTYFAIR.COM

**This option will be during the Normal Fair Week**

Option #1 MCF 2023 Jr Livestock Schedule  
Voting Link: <https://forms.gle/GV8uLFTTEMw1VQhA7>

**Still Exhibit Drop off Livestock Pen Set Up Sunday 27<sup>th</sup>**

**Monday August 28<sup>th</sup> Weigh In**

10 Gates open for Swine  
Official Swine Weigh 3-6  
2-5 Official Sheep/Goat Weigh in and Vet Inspection  
5-6 Official Beef Weigh in and Brand Inspection

Barn hours

Livestock Office Hours

Contact info for Livestock Super

**Tuesday August 29<sup>th</sup>**

**Swine Market Show 8:30 AM**

4H&FFA Feeder Classes  
4H Market Classes  
FFA Market Classes  
Bred & Fed  
Club/Chapter Groups  
Breeding Gilt Show

**Swine Showmanship**

4H Showmanship  
FFA Showmanship  
Master Showmanship

**Market Goat Show 4:30 PM**

4H&FFA Feeder Classes  
4H Market Classes  
FFA Market Classes  
Bred & Fed  
Club/Chapter Groups  
Wether Dam Doe Show

**Goat Showmanship**

4H Showmanship  
FFA Showmanship  
Master Showmanship

**Wednesday August 30<sup>th</sup>  
Market Sheep Show 8:30 AM**

4H&FFA Feeder Classes  
4H Market Classes  
FFA Market Classes  
Bred & Fed  
Club/Chapter Groups  
Wether Dam Ewe Show

**Sheep Showmanship**

4H Showmanship  
FFA Showmanship  
Master Showmanship

**Market Beef Show 4:30 PM**

4H&FFA Feeder Classes  
4H Market Classes  
FFA Market Classes  
Bred & Fed  
Club/Chapter Groups  
Breeding Heifer Show

**Beef Showmanship**

4H Showmanship  
FFA Showmanship  
Master Showmanship

**Thursday August 31<sup>st</sup>**

**First Day of Fair**

**Dairy Cattle Show 12:00 PM**

4H & FFA Breeding Classes  
Club/Chapter Groups  
4H Showmanship  
FFA Showmanship  
Master Showmanship

**Dairy Goat Show to Follow Conclusion  
of Dairy Cattle Show**

4H & FFA Breeding Classes  
Club/Chapter Groups  
4H Showmanship  
FFA Showmanship  
Master Showmanship

**Monday September 4<sup>th</sup>**

**Exhibitor & Awards Breakfast**  
8AM in Seaside Room

**Open & Jr Horse Show**  
12 PM??

**Tack Out and Decoration Tear  
Down**

**Friday September 1<sup>st</sup>**

**Poultry Coop In/Jr Rabbit  
Carry In 9:00-11:00 AM**

Poultry and Rabbit Show 12:00 PM

4:00 PM Pee Wee Showmanship  
Followed By  
Adult Showmanship

**Saturday September 2<sup>nd</sup>**

**10:00 AM Jr  
Livestock Auction**

**Sunday September 3<sup>rd</sup>**

**Round Robin 9:00 AM  
Vegetable Judging  
Competition 4:00 PM**

**Livestock Judging  
Competition 6:00 PM**



**This option will be during the Normal Fair Week**

Option #2 MCF 2023 Jr Livestock Schedule  
Voting Link: <https://forms.gle/GV8uLFTTEMw1VQhA7>

**Pre-Fair Saturday 26<sup>th</sup>**

**Poultry Coop In/Jr Rabbit  
Carry In 9:00-11:00 AM**  
Poultry and Rabbit Show 12:00 PM

**Still Exhibit Drop off Livestock Pen Set Up  
Sunday 27<sup>th</sup>**

**Tuesday August 29<sup>th</sup> Weigh In**

10 Gates open for Swine  
Official Swine Weigh 3-6  
2-5 Official Sheep/Goat Weigh in and Vet  
Inspection  
5-6 Official Beef Weigh in and Brand  
Inspection

**Wednesday August 30<sup>th</sup>  
Swine Market Show 8:30 AM**

4H&FFA Feeder Classes  
4H Market Classes  
FFA Market Classes  
Bred & Fed  
Club/Chapter Groups  
Breeding Gilt Show

**Swine Showmanship**

4H Showmanship  
FFA Showmanship  
Master Showmanship

**Market Goat Show 4:30 PM**

4H&FFA Feeder Classes  
4H Market Classes  
FFA Market Classes  
Bred & Fed  
Club/Chapter Groups  
Wether Dam Doe Show

**Goat Showmanship**

4H Showmanship  
FFA Showmanship  
Master Showmanship

**Thursday August 31<sup>st</sup>  
First Day of Fair  
Market Sheep Show 8:30 AM**

4H&FFA Feeder Classes  
4H Market Classes  
FFA Market Classes  
Bred & Fed  
Club/Chapter Groups  
Wether Dam Ewe Show

**Sheep Showmanship**

4H Showmanship  
FFA Showmanship  
Master Showmanship

**Market Beef Show 4:30 PM**

4H&FFA Feeder Classes  
4H Market Classes  
FFA Market Classes  
Bred & Fed  
Club/Chapter Groups  
Breeding Heifer Show

**Beef Showmanship**

4H Showmanship  
FFA Showmanship  
Master Showmanship

**Friday September 1<sup>st</sup>**

**Dairy Cattle Show 12:00 PM**

4H & FFA Breeding Classes  
Club/Chapter Groups  
4H Showmanship  
FFA Showmanship  
Master Showmanship

**Dairy Goat Show to Follow Conclusion of Dairy Cattle  
Show**

4H & FFA Breeding Classes  
Club/Chapter Groups  
4H Showmanship  
FFA Showmanship  
Master Showmanship

**Saturday September 2<sup>nd</sup>**

**10:00 AM Jr  
Livestock Auction**

**Buyers BBQ Seaside  
Room after  
conclusion of auction**

**Sunday September 3<sup>rd</sup>**

**Round Robin 9:00 AM Vegetable**

**Judging Competition 4:00 PM**

**Livestock Judging Competition  
6:00 PM**

**Monday September 4<sup>th</sup>**

**Exhibitor & Awards Breakfast  
8AM in Seaside Room**

**Open & Jr Horse Show  
12 PM??**

**Tack Out and Decoration Tear Down**

This option will be before the actual fair

Option #3 MCF 2023 Jr Livestock Schedule  
Voting Link: <https://forms.gle/GV8uLFTTEMwIVQhA7>

### BARN HOURS

6:00 AM - 9:00 PM DAILY

### LIVESTOCK OFFICE HOURS

9:00 AM - 6:00 PM

### Wednesday, August 23, 2023

2:00-5:00 PM Sheep and Goat Health Check  
3:00-6:00 PM Sheep, Swine & Market Goat Official Weigh In  
5:00-6:00 PM Beef Official Weigh In  
6:00 PM Final Registration Check (Livestock Office)  
6:30 PM Exhibitor BBQ

### Thursday, August 24, 2023

8:30 AM **Swine Market Show**  
4-H & FFA Feeder Classes  
4-H Market Classes  
FFA Market Classes  
Club/Chapter Groups  
4-H & FFA Breeding Classes  
**Swine Showmanship**  
4-H Showmanship  
FFA Showmanship  
Master Showmanship  
9:00 AM **Dairy Goat Show**  
4-H & FFA Breeding Classes  
4-H Showmanship  
FFA Showmanship  
Master Showmanship  
1:00 PM **Market Goat Show**  
4-H & FFA Feeder Classes  
4-H Market Classes  
FFA Market Classes  
Club/Chapter Groups  
Bred & Fed - FFA & 4-H Together  
4-H Showmanship  
FFA Showmanship  
Master Showmanship  
4:00 PM **Vegetable Judging Competition**  
7:00 PM **Livestock Judging Competition**

### Friday, August 25, 2023

9:00 AM **Beef Show**  
4-H & FFA Feeder Classes  
4-H Market Steers  
FFA Market Steers  
Club/Chapter Groups  
Breeding Beef Classes  
4-H Showmanship  
FFA Showmanship  
Master Showmanship  
**Dairy Cattle Show**  
(following Beef Show)  
Dairy Breeding Classes  
Club/Chapter Groups  
Showmanship  
9:00 AM **Sheep Market Show**  
4-H & FFA Feeder Classes  
4-H Market Classes  
FFA Market Classes  
Club/Chapter Groups  
Breeding Classes  
**Sheep Showmanship**  
4-H Showmanship  
FFA Showmanship  
Master Showmanship  
9:00-11:00 AM Poultry Coop-In  
Junior Rabbit Carry-In  
12:00 PM **Poultry Show**  
**Junior Rabbit Show**  
4:00 PM **Round Robin**

### Saturday, August 26, 2023

8:30 AM **Open Rabbit Show**  
10:00 AM **Junior Livestock Auction**  
4:00 PM **Pee Wee Showmanship**  
**Adult Showmanship**

### Sunday, August 27, 2023

8:00 AM **Awards Breakfast Ceremony**  
10:00 AM Remove Decorations  
Walkout Tack

**Limited RV Camping (maximum of 20 spaces) will be available in paved RV lot only (not by barns)**

Monterey County  
Fair Board of  
Directors



Kelly Violini, CEO



Chris Garmon,  
Deputy Manager



Exhibit  
Superintendents



Agriculture

Floriculture

Home Arts

Wool

Fine Arts/  
Photography

Youth/4-H/FFA

Ribbons/Awards  
Chair

Livestock  
Superintendents



Beef/Dairy

Sheep/Goats

Swine

Rabbits

Poultry

Auction

Junior Fair Board  
Advisors

Special Fair  
Programs



Volunteer Chair

Ag  
Education/School  
Tours

Special Days  
Special  
Friends/Senior Day

## **Purpose**

These committees are developed to assist the departments in the daily operations and Fair management in the review of the various areas which will assist in the betterment of the Monterey County Fair.

## **Committee Members**

- a. Committee members should have a strong desire to serve the fair and departments.
- b. Committee members should represent the livestock community, as well as the diversity of the various groups involved in the fair.
- c. Individuals apply to be on committees and will be chosen by Fair management and approved by the 7<sup>th</sup> DAA Board of Directors at their annual meeting in January of each calendar year.
- d. Committee members will be required to wear Fair approved identification during the Monterey County Fair.
- e. Committee members cannot be parents or leaders of current exhibitors.

## **Term of Membership**

Members will serve from February to December of each year assisting with the planning of the Monterey County Fair.

## **Committee Meetings**

- a. Each committee member shall attend 4 of the 6 meetings called by the Fair management. If unable to attend the meeting, the member will be allowed to come in and meet with the Deputy Manager.
- b. Notice of the meetings shall be by email to each member.

## **Duties of the Committee Members:**

- a. Providing recommended changes to the entry guidebook annually
- b. Assisting in the production of the MCF livestock show
- c. Assisting with entry receiving & pick up
- d. Assisting with the Junior Livestock Auction
- e. Other duties as deemed necessary by the Fair management

Committee members can be terminated by the Fair management if they believe it is necessary to keep a good working order of a committee.



October 13, 2022

Kelly Violini-Rodini  
Monterey County Fair & Event Center  
2004 Fairground Road  
Monterey, CA 93940

Dear Kelly,

It is the time of year that we assist our members with their budget preparation by estimating fees for both General Liability and Workers' Compensation pool programs for the next year. At the October 5, 2022, meeting, the CFSA Board of Directors reviewed the data and staff recommendations directing us as follows:

- Estimate increase of the Workers' Compensation base rate from 6.1%/6.3% of payroll to 6.7%/6.9% of payroll.
- Estimate 10% increase of the General Liability base rate.

These figures are strictly **estimates** for the 2023 coverage year. We will true these figures up as we do every year once we get the actuary report and actual 2022 payroll figures next spring.

We are happy to report that most of our member fairs had close to pre-pandemic fair operations in 2022. Several fairs have reached 2019 payroll levels but not all. Hence, our Workers' Compensation program is still playing catch up with the total fees collected annually which impacts our fee rates to cover claims. We did see fewer Workers' Compensation claims in 2020 and 2021 due to the lower number of employees at fairgrounds, however, claims are definitely on the rise in 2022 and not necessarily instep with payroll increases.

There are several external impacts on CFSA operations from 2022 that result in necessary fee increases:

- All costs of doing business are increasing.
- Investment returns are eroding.
- Both risk pools are suffering large losses, but most especially the General Liability Pool.
- Excess insurance rates are going up overall, and more for CFSA as our experience modification factor in General Liability is high due to high claims and a low SIR.

1776 TRIBUTE ROAD, SUITE 100  
SACRAMENTO, CA 95815  
PHONE: (916) 921-2213 | FAX: (916) 646-1238

[WWW.CFSA.ORG](http://WWW.CFSA.ORG)

Please remember that CFSA passed on more than \$2 million in credits to our members over both the Workers' Compensation and the General Liability risk pools in 2020 due to credits we received from our excess carrier as payrolls plummeted and risk exposures lessened during the 2020 statewide shutdown.

In the last 10 years, CFSA has taken the fairs' financial challenges (state funding elimination in 2012 and pandemic shutdown of public gatherings) into consideration when setting our fees. We have kept rates the same in both programs for three straight years using our reserves to bolster the drastic decrease in member fees received since 2019.

It is also important to remember that CFSA was formed in the mid-1980s as a risk pool for California fairs because commercial insurance was getting beyond what fairs could afford and in many cases was not available. Risk pools provide the stable foundation of safety and security that enables public entities to deliver services to their communities.

Risk pools also provide financial stability and security to their members. They are not always the lowest cost, but they are stable and build equity. They are non-profit and overall provide lower long-term costs to members. Risk pools provide member control as they are member-owned, member-driven (governed by members), and are engagement-based versus commercial insurance carriers. In addition, risk pools are highly unlikely to drop coverage due to the frequency and/or severity of claims incurred by a member.

Included with this letter you will find the Fee Assessment Worksheet for the General Liability and Workers' Compensation risk pool programs, with your 2023 estimated fees.

Please read your fee worksheets carefully and should you have any questions, please contact CFSA Chief Financial Officer Raechelle Gibbons at 916/263-6143 or [rgibbons@cfssa.org](mailto:rgibbons@cfssa.org).

We thank you for your program participation as we continue on this journey together of protecting the invaluable community services that California fairs provide.

Sincerely,



Rebecca Desmond  
Executive Director

**Fee Assessment**  
**Estimated W-3 payroll & Min. Wage on Volunteers**  
**Workers' Compensation Fee Calculation for Calendar Year 2023**

**7th DAA, Monterey County Fair**

2022 Estimated Medicare Wages	Form W-3 2021 (payroll estimates from members)	702,243.11
2022 Volunteers	Hours x Minimum Wage (new \$15.00 for 2023)	19,800.00
2023 Total Payroll estimated	Wages + Volunteers (estimated by fair + 10% for 2023)	794,247.42
2023 Base Fee	Total Payroll x 6.7%/6.9% Rate	53,214.58
Capped Losses	January 1, 2017 - December 31, 2021	50,000.00
Cumulative Fees Paid	January 1, 2017 - December 31, 2021	164,315.39
Modification Ratio	85% to 170% Per Modification Rate Table	140%
2023 Estimated Modified Fee	Base Fee x Modification Rate	74,500.41
2022 Estimated Payroll	Estimated 2022 W-3 & Volunteers	667,600.00
Actual vs. Estimated	Estimated 2022 Payroll - PY Estimated 2022 Payroll	54,443.11
2022 Fee at 6.1%/6.3%	(Actual - Estimated) x 6.1%/6.3% Rate	3,429.92
2022 Modification Ratio	From 2022 Fee Worksheet	140%
2022 Adjustment to Actual	2022 Estimated versus 2022 Actual	4,801.88
<b>2023 Total Estimated Fee</b>	<b>Modified Fee + or - 2022 Adjustment</b>	<b>79,302.29</b>
2022 Fee	Comparison To Last Year's Fee	74,023.91

**PAYMENT PLANS**

Any questions please call Raechelle Gibbons at 916-263-6143 or  
email address: rgibbons@cfssa.org

☐ **1 Lump-Sum Payment:**

<b>2023 Estimated Workers' Compensation Fee</b>	<b>\$79,302.29</b>
Less payment discount (1% if lump sum payment is received by January 31, 2023)	(\$793.02)
<b>TOTAL LUMP SUM FEE WITH DISCOUNT PAID JAN.31, 2023</b>	<b>\$78,509.27</b>

☐ **2 12 Monthly Installment Payment Plan:**

<b>2023 Estimated Workers' Compensation Fee</b>	<b>\$79,302.29</b>
<b>12 MONTH INSTALLMENTS JANUARY-DECEMBER 2023</b>	<b>\$6,608.52</b>
(6 installments Jan-June 2023 at Estimated Fees & 6 installments July-Dec 2023 at True Up Fees)	

**Fee Assessment  
Estimated Fee 2023  
General Liability Fee Calculation for Calendar Year 2023**

**7th DAA, Monterey County Fair**

Your Base Fee (2023)	Same for each Fair in your class	91,655.58
Losses	Losses from 2017 - 2021	151,500.00
Capped Losses	Capped Losses from 2017 - 2021	35,000.00
Fees Paid	Fees Paid from 2017 - 2021	220,852.16
2023 Estimated Modification Ratio	Modification Ratio	110%
<b>2023 Estimated Liability Fee</b>	<b>Base Fee x Modification Rate</b>	<b>100,821.13</b>
2022 Liability Fee	For comparison only	83,323.25
2022 Modification Ratio	For comparison only	100%
2023 Auto Fee	Optional Auto Liability Insurance (non-profits)	0.00

**PAYMENT PLANS**

Any questions please call Raechelle Gibbons at 916-263-6143 or  
email address: rgibbons@cfsa.org

☐ 1 **Lump-Sum Payment:**

2023 Estimated General Liability Fee	\$100,821.13
Less payment discount (1% if lump sum payment is received by January 31, 2023)	(\$1,008.21)
<b>TOTAL LUMP SUM FEE WITH DISCOUNT PAID JAN. 31, 2023</b>	<b>\$99,812.92</b>

☐ 2 **12 Monthly Installment Payments:**

2023 Estimated General Liability Fee	\$100,821.13
12 MONTH INSTALLMENTS JANUARY-DECEMBER 2023	\$8,401.76
(12 payments are due the 25th of each month beginning January '23 thru December '23)	