

7<sup>th</sup> District Agricultural Association / Monterey County Fair  
2004 Fairground Road, Monterey, CA 93940  
(831) 372-5863

Website: [www.montereycountyfair.com](http://www.montereycountyfair.com)

Email: [info@montereycountyfair.com](mailto:info@montereycountyfair.com)

**BOARD MEETING AGENDA**

Thursday, January 27, 2022 12:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/7143722427?pwd=V0NPUVVHZGllS1Q4ck9YOTZSeld4QT09>

Meeting ID: 714 372 2427 Passcode: 343782

One tap mobile +16699009128

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered and discussed.

- A. CALL TO ORDER/ROLL CALL OF DIRECTORS PRESENT/EXCUSED
- B. INTRODUCTION OF GUESTS AND STAFF
- C. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: In accordance with state law, the Board will not comment or otherwise consider public comment matters until and unless such items have been properly noticed for a future meeting.
- D. CONSENT AGENDA (Discussion/Action by Board)  
All items on the consent agenda are to be approved in one motion unless a Board member Requests separate action on a specific item.
  - a. Review and Approval of meeting minutes: November 18, 2021 & December 6, 2021
  - b. Review and Approval of Bills
  - c. Review and Approval of Contracts
- E. OLD BUSINESS (Discussion/Action by Board)
  - a. Approve 2022 Fair Theme & Artwork
- F. NEW BUSINESS (Discussion/Action by Board)
  - a. Delegation of Authority to Kelly Violini

All Board meetings must be accessible to the physically disabled. Any person needing a disability- related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Monterey County Fair activities may request assistance by contacting Kelly Violini at the Monterey County Fair Office, 2004 Fairground Road, Monterey, CA 93940 or by calling Kelly at (831) 372-5863.

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- i. Revenue Generating Agreements up to \$15,000
  - ii. Standard Agreements up to \$15,000
  
  - b. CEO Check Signing Limit – limit for single signature - \$15,000 with exception of benefits & utility charges
  - c. Approve Rabbit Show dates (market/showmanship)
  - d. Approve Market Goat Weights per Superior Farms Correspondence
  - e. Approve 2022 Admission & Parking Prices
- G. REPORTS AND INFORMATION (Informational)
- a. Correspondence
    - i. CDFA/Fairs & Expositions
    - ii. CFSA
  - b. Committee Reports
    - i. Fair Committee – Report of 1.25.2022 Meeting
    - ii. Buildings and Grounds
    - iii. SW/Interim Events
    - iv. Heritage Foundation
  - c. CEO Report
    - i. WFA
    - ii. 2022 Board Retreat
  - d. Staff Reports
- H. MATTERS OF INFORMATION (Informational matters not related to the agenda)
- a. Directors Comments
- I. ADJOURNMENT

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MINUTES OF THE NOVEMBER 18, 2021, MEETING OF THE 7TH DISTRICT AGRICULTURAL ASSOCIATION

A: The meeting was called to order at 12:04 PM by President Teri Short via Zoom.

Directors via Zoom: Teri Short, Paul Tran, Ricky Cabrera, Jeanne Byrne, and Vivien Lindley.

Directors absent (excused): Nicole Hollingsworth, Ruth Thompson, and Dan Presser

B. Introduction of guests and staff: Staff member Kelly Violini, CEO. Guests Jessica Ayala and Philip Carranco.

C. Public Comment on items not on the agenda: Mr. Carranco stated that he has enjoyed attending the board meetings and appreciates the transparency.

D. Consent Agenda

a/b/c: The minutes of the October 28, 2021, meeting along with contracts and October bills were approved. Motion carried.

Board Member	Approved	Not Approved
Ricky Cabrera (seconded motion)	x	
Vivien Lindley	x	
Teri Short	x	
Paul Tran	x	
Jeanne Byrne (made motion)	x	

E. Old Business

F. New Business

a. Approval of 2022 Committees: Violini presented the final committee list for approval. Motion carried.

Board Member	Approved	Not Approved
Ricky Cabrera	x	
Vivien Lindley (seconded motion)	x	
Teri Short	x	
Paul Tran	x	
Jeanne Byrne (made motion)	x	

b. Approval of 2022 7<sup>th</sup> DAA Budget & Priority List of Capital Improvements. Violini presented the final budget and priority list as approved out of each committee meeting. Motion carried.

Board Member	Approved	Not Approved
Ricky Cabrera	x	
Vivien Lindley (made motion)	x	
Teri Short	x	
Paul Tran	x	
Jeanne Byrne (seconded motion)	x	

c. 2022 Monterey County Fair Approvals:

- i. & ii. Monterey County Fair dates of September 1-5, 2022, and livestock show dates of August 24-28, 2022 were presented. Violini shared comments from the livestock exhibitor forum and that there is a plan to have animals displayed during the public fair after the livestock show. Mr. Carranco shared that the livestock exhibitors and their families are happy to have the show the week prior to public fair due to parking. It will be a 'win win' with animal displays during fair as well. Motion carried.

Board Member	Approved	Not Approved
Ricky Cabrera (made motion)	x	
Vivien Lindley (seconded motion)	x	
Teri Short	x	
Paul Tran	x	
Jeanne Byrne	x	

- iii. Discuss/Approve allowing San Benito/Santa Cruz County 4-H & FFA Exhibitors to show market steers through lottery: Violini shared that this would be done through a lotto system that the San Benito/Santa Cruz County 4-H Office have offered to manage for a maximum of ten animals/exhibitors. No decision made. This will be taken under consideration at a future board meeting where there is more time for discussion.

- iv. Discussion/approve theme and draft artwork for 2022 MCF. This will be discussed at the January 2022 Fair Committee Meeting.

- d. Approval of Master Concessionaire RFP/RS Management option to renew for a period of three years or until December 31, 2024.
  - e. Approval of equipment rental rate increases starting 1.1.22 for Banquet/Round Tables \$12; Chairs with exception of metal folding \$2; White Resin Folding Chairs \$4 and Surcharge for off site rentals to be \$1/chair and \$4/table.
  - f. Approval of vendor booth electrical fee of \$25 per booth for connection.
- Items d, e and f were approved, and motion carried.

Board Member	Approved	Not Approved
Ricky Cabrera (made motion)	x	
Vivien Lindley	x	
Teri Short	x	
Paul Tran	x	
Jeanne Byrne (seconded motion)	x	

G. Reports and Information.

- a. Correspondence: CDFA and CFSA Correspondence was shared.
- b. Committee Reports:
  - i. Fair Committee: No further report of meeting held 11.8.21
  - ii. Buildings and Grounds Committee: No further report of meeting held 11.9.21.
  - iii. SW/Interim Events Committee: No further report of meeting held 11.9.21

- iv. Heritage Foundation: Director Lindley attending the November 10, 2021, Heritage Foundation Board Meeting.
  - c. CEO Report: Violini attending Managers Conference the first week of November. We will be receiving a check from CDFA as an additional allocation at some point in January 2022. WFA is January 16-19, 2022, in Reno, NV. Any director who would like to attend please let Violini know by December 1<sup>st</sup>. Violini will begin planning a retreat for January or February for the Board of Directors.
  - d. Staff Report: No report
- H. Closed Session: The board adjourned to meet in closed session for considering personnel matters: (Gov Code 11126 (a) Annual CEO Evaluation) at 12:46 PM. No action was taken in closed session.
- I. MATTERS OF INFORMATION:
- a. Directors Comments –
  - b. Next board meeting will be held on Thursday, January 27, 2022, at 12 PM.

The board meeting was adjourned at 12:58 PM.

**Approved**

**Teri Short  
President**

**Approved**

**Kelly Violini  
CEO/Manager**

MINUTES OF THE DECEMBER 6, 2021 MEETING OF THE 7TH DISTRICT AGRICULTURAL ASSOCIATION

Directors via Zoom: Nicole Hollingsworth, Jeanne Byrne, Vivien Lindley, Paul Tran, Ruth Thompson and Ricky Cabrera.

Directors absent (excused): Teri Short & Dan Presser

Guests: Staff members Kelly Violini & Chris Garmon

A/B/C: The meeting was called to order at 8:30 AM by Past President Paul Tran via Zoom.

D. Consent Agenda was tabled until the January, 2022 Board of Directors Meeting.

E. Old Business

- a. Approve allowing San Benito/Santa Cruz County 4-H and FFA Exhibitors to show one market steer at the Monterey County Fair with up to ten slots by lottery:

Board Member	Approved	Not Approved
Ricky Cabrera	x	
Vivien Lindley (seconded motion)	x	
Ruth Thompson	x	
Paul Tran	x	
Nicole Hollingsworth (made motion)	x	
Jeanne Byrne	x	

F. Reports and Information.

- a. Correspondence: None
- b. Committee Reports: No Reports
- c. CEO Report: No Report
- d. Staff Report: No report

G. Matters of Information

- a. Directors Comments – None

The board meeting was adjourned at 8:44 AM

**Approved**

**Approved**

**Paul Tran  
Past President**

**Kelly Violini  
CEO/Manager**

# MONTEREY COUNTY FAIR, 7th DAA

## Bill Payment List

November - December, 2021

DATE	NUM	VENDOR	AMOUNT
113-010 CASH - OPER RABO BANK - ACCT# 0072086688			
11/12/2021	41950	NCOTWINC	-200.00
11/16/2021	41951	SAN CARLOS SCHOOL	-200.00
<b>Total for 113-010 CASH - OPER RABO BANK - ACCT# 0072086688</b>			<b>\$ -400.00</b>
121-300 PVB - OPERATING #8027			
11/10/2021	1149	CHRIS GARMON	-181.44
11/10/2021	1173	SPRING 4-H.	-100.00
11/10/2021	1155	ELVI'S CLEANING SERVICES	-598.00
11/10/2021	1172	RUSSELL AURIA PEST CONTROL SERVICES	-300.00
11/10/2021	1147	CALIFORNIA YOUTH LIVESTOCK ASSOCIATION	-500.00
11/10/2021	1174	TENERA ENVIRONMENTAL	-811.89
11/10/2021	1154	DELTA DENTAL	-378.16
11/10/2021	1146	ATT	-162.60
11/10/2021	1158	GRAINGER	-105.83
11/10/2021	1160	INTACT PROTECTIVE SERVICES	-845.00
11/10/2021	1161	INTERSTATE BATTERY SYSTEM OF SAN JOSE	-1,000.79
11/10/2021	1162	MIKESIGNS	-1,016.03
11/10/2021	1156	FIRST ALARM, INC.	-121.54
11/10/2021	1167	OLIVIA TRINIDAD	-883.75
11/10/2021	1157	GEIGER	-669.40
11/10/2021	1153	DASSEL'S	-55.00
11/10/2021	1168	P.R.E. SALES, INC.	-11,547.68
11/10/2021	1169	PM LANDSCAPING SERVICES	-1,500.00
11/10/2021	1151	COPY KING	-25.07
11/10/2021	1166	OFFICE DEPOT.	-347.58
11/10/2021	1170	PRICE PAIGE & COMPANY	-2,200.00
11/10/2021	1171	RAYNE WATER	-42.00
11/10/2021	1176	XOPANDORA	-1,700.00
11/10/2021	1152	CULLIGAN QUALITY WATER ENTERPRISES, INC.	-200.18
11/10/2021	1145	AMERICAN SUPPLY COMPANY	-5,301.77
11/10/2021	1175	VALLEY PACIFIC PETROLEUM SERVICES, INC.	-1,379.83
11/10/2021	1165	MONTEREY TIRE SERVICE	-1,226.90
11/10/2021	1163	MONTEREY CITY DISPOSAL, INC.	-5,594.76
11/10/2021	1159	HOME DEPOT	-247.29
11/10/2021	1164	MONTEREY COUNTY PROBATION DEPARTMENT	-4,110.51
11/10/2021	1148	CHARLIE WIGLESWORTH	-450.00
11/10/2021	1150	CLS BOOKKEEPING SERVICES.	-508.50
11/11/2021	1179	WESTERN FAIRS ASSOCIATION.	-20.00
11/11/2021	1177	BILL SCHOCH	-628.00
11/11/2021	1178	DEPARTMENT OF GENERAL SERVICES	-396.00
11/18/2021	1180	CASH	-500.00
11/18/2021	1181	US BANK	-10,172.81
11/18/2021	1182	US BANK	-12,991.08
11/19/2021	1183	CALIFORNIA CONSTRUCTION AUTHORITY	-12,217.65

# MONTEREY COUNTY FAIR, 7th DAA

## Bill Payment List

November - December, 2021

DATE	NUM	VENDOR	AMOUNT
11/23/2021	1185	REVECA CONTRERAS.	-500.00
11/23/2021	1184	LETICIA GOMEZ	-500.00
11/23/2021	1186	JOSEPH PROVENZANO	-300.00
11/23/2021	1187	CALIFORNIA JUNIOR LIVESTOCK ASSOC.	-1,500.00
11/29/2021	1191	DELTA DENTAL	-378.16
11/29/2021	1192	FIRST ALARM, INC.	-973.35
11/29/2021	1190	DASSEL'S	-1,030.32
11/29/2021	1194	MONTEREY COUNTY CATTLEWOMEN.	-280.00
11/29/2021	1193	KELLY VIOLINI.	-710.13
11/29/2021	1188	BERKLEY FIRE & MARINE UNDERWRITERS	-2,243.00
11/29/2021	1189	CALIFORNIA FAIR SERVICES AUTHORITY.	-11,030.56
11/29/2021	1195	MONTEREY COUNTY WEEKLY	-1,085.55
11/29/2021	1196	SHAMROCK OFFICE SOLUTIONS	-536.23
11/29/2021	1199	VANESSA AQUINO	-599.00
11/29/2021	1197	CUAUHTEMOC BAHEVA RAMIREZ	-262.00
11/29/2021	1198	NICOLE BARRETT.	-464.00
12/02/2021	1200	GEORGE MATTIMOE	-100.00
12/07/2021	1201	SOLARZAR DELLAPORTA	-1,000.00
12/09/2021	1208	ELVI'S CLEANING SERVICES	-230.00
12/09/2021	1216	RUSSELL AURIA PEST CONTROL SERVICES	-370.00
12/09/2021	1204	ATT	-72.59
12/09/2021	1209	FIRST ALARM, INC.	-243.08
12/09/2021	1205	CAPE LEASING CORPORATION	-153.67
12/09/2021	1214	OFFICE DEPOT.	-271.02
12/09/2021	1212	MONTEREY COUNTY FARM BUREAU.	-120.00
12/09/2021	1206	CLS BOOKKEEPING SERVICES.	-502.50
12/09/2021	1215	RAYNE WATER	-42.00
12/09/2021	1218	XOPANDORA	-1,025.00
12/09/2021	1207	CULLIGAN QUALITY WATER ENTERPRISES, INC.	-314.50
12/09/2021	1203	AMERICAN SUPPLY COMPANY	-197.34
12/09/2021	1210	HOME DEPOT	-499.48
12/09/2021	1213	MONTEREY TIRE SERVICE	-245.03
12/09/2021	1211	INT'L. UNION OF OPERATING ENGINEERS	-632.64
12/09/2021	1217	TEAMSTERS UNION LOCAL #853	-420.00
12/10/2021	1219	INTACT PROTECTIVE SERVICES	-5,442.50
12/10/2021	1220	LETICIA VALDEZ.	-500.00
12/15/2021	1221	JENNY BURKHARDT	-300.00
12/15/2021	1222	MAGGIE ROCHE	-34.16
12/28/2021	1223	PRAGNA PATEL.	-305.00
12/28/2021	1224	LUCERO MALENY BAUTISTA.	-310.00
12/28/2021	1225	LIDIA PRIETO.	-370.00
12/28/2021	1226	SILVIA OSORNIO.	-470.00
12/28/2021	1227	MARTIN CORNEJO AND SHARON RAINWATER	-1,000.00
12/29/2021	1228	PAC REP THEATRE	-3,194.00



# MONTEREY COUNTY FAIR, 7th DAA

## Bill Payment List

November - December, 2021

DATE	NUM	VENDOR	AMOUNT
12/29/2021	1229	BELEN BONILLA.	-250.00
12/31/2021	1230	CLS BOOKKEEPING SERVICES.	-327.50
12/31/2021	1231	MAGGIE ROCHE	-116.00
12/31/2021	1242	ELVI'S CLEANING SERVICES	-898.00
12/31/2021	1257	RUSSELL AURIA PEST CONTROL SERVICES	-465.00
12/31/2021	1233	ATT	-162.35
12/31/2021	1245	INTACT PROTECTIVE SERVICES	-7,398.00
12/31/2021	1232	AMERICAN LOCK & KEY SERVICE	-219.88
12/31/2021	1247	MIKESIGNS	-2,612.17
12/31/2021	1243	FIRST ALARM, INC.	-298.99
12/31/2021	1240	DASSEL'S	-997.56
12/31/2021	1258	SHAMROCK OFFICE SOLUTIONS	-333.73
12/31/2021	1236	CAPE LEASING CORPORATION	-153.67
12/31/2021	1254	PM LANDSCAPING SERVICES	-1,125.00
12/31/2021	1259	WESTERN FAIRS ASSOCIATION.	-2,850.00
12/31/2021	1252	OFFICE DEPOT.	-601.18
12/31/2021	1255	PRICE PAIGE & COMPANY	-5,600.00
12/31/2021	1244	IAFE	-190.00
12/31/2021	1249	MONTEREY COUNTY CANNABIS INDUSTRY ASSOC.	-500.00
12/31/2021	1256	RAYNE WATER	-42.00
12/31/2021	1238	CHRISTOPHER DINNER HEATING, INC.	-645.75
12/31/2021	1234	BARRY'S CARPET SERVICE	-2,350.00
12/31/2021	1237	CENTRAL VALLEY ELECTRIC, INC.	-180.00
12/31/2021	1241	DEPARTMENT OF GENERAL SERVICES	-435.00
12/31/2021	1250	MONTEREY COUNTY WEEKLY	-567.00
12/31/2021	1235	BERKLEY FIRE & MARINE UNDERWRITERS	-8,946.00
12/31/2021	1239	CULLIGAN QUALITY WATER ENTERPRISES, INC.	-38.00
12/31/2021	1251	MONTEREY ONE WATER	-984.93
12/31/2021	1246	KELLY-MOORE PAINT COMPANY, INC.	-854.89
12/31/2021	1248	MONTEREY CITY DISPOSAL, INC.	-1,085.16
12/30/2021	1260	TIPERIA MAMAIA.	-500.00
12/30/2021	1261	SALLY HUERTA.	-500.00
12/30/2021	1262	TELUSILA MANU.	-480.00
12/30/2021	1263	CENTER FOR COMMUNITY ADVOCACY	-300.00
12/30/2021	1264	NYLA HAVEA.	-904.00
12/31/2021	1265	MONTEREY HOUSE OF WORSHIP.	-500.00
12/31/2021	1270	J.M. EQUIPMENT CO. INC.	-1,955.77
12/31/2021	1271	OLIVIA TRINIDAD	-220.00
12/31/2021	1272	PM LANDSCAPING SERVICES	-750.00
12/31/2021	1268	ESPINOZA TRANSLATIONS.	-180.00
12/31/2021	1269	HOME DEPOT	-793.73
12/31/2021	1267	COPY KING	-123.24
<b>Total for 121-300 PVB - OPERATING #8027</b>			<b>\$ -170,228.35</b>

BOARD PACKET FEBRUARY 2022

INTERIM

2022 Contracts							
AGREE #	Name	Description	Amount	Date Booked	Event date	Hazardous?	
22-1049	The Dance Center Carmel- Tia Brown	dance performance	\$2,167.50	11/16/2021	CANCELED		
22-1050	Javier Caballero	Wedding reception	\$5,566.00	11/23/2021	4/23/2022	No	
22-1051	california correctional health care service	job fair	\$3,500.00	11/26/2021	1/27-28/2022	No	
22-1052	Dianna Soria	Quinceanera	\$3,501.00	12/14/2021	1/15/2022	No	
22-1053	PAPA Seminars - Michelle Guevara	Quinceanera	\$1,897.00	12/15/2022	5/11/2022	No	
22-1054	Monique Wilson	Wedding & reception	\$2,616.00	17-Dec-21	2/2/2022	No	
22-1055	Sela Lane	Celebration of life	\$1,589.00	28-Dec-21	1/3/2022	No	
22-1056	Mitesh Patel	reception wedding	\$2,753.00	jan 5 22	1/22/2022	No	
22-1057	Christopher Garmon	bush street house rental		6-Jan-22	7-Jan-22	No	
22-1058	Annes Web	Spinning meetings	Fair lkt	Jan 7 2022	Jan 7- Dec 10, 2022	No	
22-1059	Ayla Paquin	animal boarding	\$50.00	Jan 7 2022	Jan 7- Dec 10, 2022	Yes	
22-1060	Jordan Smith	animal boarding	\$50.00	Jan 7 2022	Jan 7- Dec 10, 2022	Yes	
22-1061	Sam and Eddie Chambers	animal boarding	\$100.00	Jan 7 2022	Jan 7- Dec 10, 2022	Yes	
22-1062	Riley Whistler	animal boarding	\$50.00	Jan 7 2022	Jan 7- Dec 10, 2022	Yes	
22-1063	Brayden McIntyre	animal boarding	\$50.00	Jan 7 2022	Jan 7- Dec 10, 2022	Yes	
22-1064	Ryen & Grayson Abbott	animal boarding	\$100.00	Jan 7 2022	Jan 7- Dec 10, 2022	Yes	
22-1065	Stefano Goldman	animal boarding	\$50.00	Jan 7 2022	Jan 7- Dec 10, 2022	Yes	
22-1066	Sam and Abigail Clarke	animal boarding	\$100.00	Jan 7 2022	Jan 7- Dec 10, 2022	Yes	
22-1067	Efrain Cortez	quinceanera	\$5,306.00	8-Jan-22	CANCELED		
22-1068	Paola Sumano	quinceanera	\$4,660.00	1/20/2022	10.22.22	No	
22-1069	Rocio Diaz	quinceanera	\$6,108.00	1/25/2022	10/22/2022	No	

STANDARD AGREEMENTS

**Fair Committee Meeting Notes 1/25/22 10 AM.**

**Roll Call: Teri, Vivien, Nicole, Chris, Kelly and Jody (member of the public)**

**Approval of Agenda: 1<sup>st</sup> Nicole and 2<sup>nd</sup> Vivien**

**A. Market Goat Weights**

- Fresno Livestock Commission will take all resale goats, so weights can remain the same which are 60-125 and we can now pay to 125 (as opposed to 105) Approved to retain current weights and pay to 125. 1<sup>st</sup> Vivien 2<sup>nd</sup> Nicole

**Rabbit Show**

- Meat rabbit show and showmanship will be Friday, August 26<sup>th</sup> @ noon. CA Rabbit and Cavy Rabbit Breed Show will be Saturday, August 27<sup>th</sup> in King City Room & Payton Stage Lawn. Approved 1<sup>st</sup> Vivien 2<sup>nd</sup> Teri

**B. Fair Theme and Artwork for 2022: "Wool Meet Ewe at the Fair" Approved 1<sup>st</sup> Nicole 2<sup>nd</sup> Vivien**

**C. Livestock Show Schedule – no changes to draft. Will be approved at February board meeting with entire entry guidebook.**

**D. Grounds Entertainment: Reviewed**

**E. Fair Admission & Parking**

- Parking at MPGC Driving Range - \$20.00 (was \$15.00) and MPC \$15.00
- Special Admission Days
  - o Thursday, September 1<sup>st</sup> – Special Friends & Senior Day; Military/Veterans Day
  - o Friday, September 2<sup>nd</sup> – Kids Day 12 and Under Free
  - o Add Military Discount for remainder of the Fair. Pre-Sale pricing all 5 days \$10/\$5
  - o Monday, September 5<sup>th</sup> 4 before 4 – FREE admission with 4 non perishable food items to donate to Salvation Army (MARKETING OPP)
- General Admission Pricing – Suggested change to increase at the gate pricing by \$1 per category
  - o Adult \$13/\$10 Pre-Sale
  - o Seniors \$11/\$9 Pre-Sale
  - o Child \$7/\$5 Pre-Sale
  - o 5 and under in free
- Rodeo - \$5 pre-sale and \$10 at the gate (Friday/Saturday/Sunday two shows)
- Costco Promotions – TBD by Carnival Pricing

**Food Concessions**

- Approved 20% due to food costs and wish to keep customer pricing affordable. MARKETING OPP

**All of above approved with the only change being increase of \$1 per category for at the gate fair pricing. 1<sup>st</sup> Teri 2<sup>nd</sup> Nicole**