

Paul Tran, President

Kelly Violini, CEO / Manager

AGENDA

The Seventh District Agricultural Association – Board of Directors Meeting
Monterey County Fair & Event Center
2004 Fairground Road, Monterey, CA 93940
Thursday, May 23, 2019 12:00 PM
Administration Office Board Room

I. Public Comment

Comments from the public will not receive board action. Comments must pertain to matters subject to the jurisdiction of the Monterey County Fair Board of Directors and will be limited to two (2) minutes per speaker.

II. Approval of Agenda

III. Correspondence

A. CDFA Correspondence

IV. Consent Agenda

- A. Minutes – 4.18.19
- B. Interim, Standard, Vendor, Sponsor, Judges Agreements
- C. Approval of April Bills

V. Fair CEO Report

VI. New Business

- A. Monthly Financial Review
- B. Approval of Livestock Exhibitor and Parent Code of Conduct
- C. Approval of 2020 Fair Dates – September 3-7, 2020
- D. Approval of Exhibit Chairs
- E. Approval of \$250,000 loan from Rabobank for 2019 JLA

VII. Old Business

- A. 2019 Fair Update

VIII. Committee Reports

- A. Fair – Report of 5.23.19 Meeting
- B. Buildings and Grounds – No Report
- C. Satellite/Interim Events – No Report
- D. Heritage –

IX. Directors Comments -

X. Adjournment



MEMORANDUM

To: Kelly Violini
CEO Monterey County Fair

From: Tom Amberson
Risk Department Manager

RE: **Upcoming Renewal for the Group Purchase Property Insurance Program**

Date: April 24, 2019

Thank you for your participation in the 2018-2019 Group Purchase Property Insurance Program! We are preparing to renew the policy for the 2019-2020 year (on July 1) which means that renewal will occur during peak fair season, and we want to give those participating in the program every opportunity to consider their options prior to commencement of peak operations at fair facilities throughout the State.

As you know, this is commercial coverage which includes a generous "like, kind and quality" replacement of partial or complete loss of structures, optional business interruption/rents coverage, contents and contractors/mobile equipment coverage, boiler/machinery coverage and cyber liability, subject to a \$50,000 deductible.

The property insurance market continues to face considerable challenges, both domestically and internationally. Unlike other lines of insurance, the property insurance market is intertwined on an international scale. Insured losses world-wide have caused negative effects in our domestic market, hence the increased frequency of global catastrophic loss during the past three years has resulted in a significant "hardening" of the market. Domestically, adverse weather conditions (hurricanes, tornados, hailstorms, etc.) and the claims associated with those events have also caused considerable loss for insurers. More notably, wildfires in California during the past several years have been the most catastrophic and costly in the state's history, to the extent that insurers are more diligently examining their book of business within the California and are limiting their exposure by enacting more stringent underwriting practices. Some carriers have even chosen to withdraw from the California market altogether.

Moreover, our group program has experienced considerable loss over the past three years, with payments made on claims in excess of \$3 million. This leaves our program

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SACRAMENTO, CA 95815
PHONE: (916) 921-2213 | FAX: (916) 646-1238

with an approximate 150% loss ratio (for every dollar in premium, \$1.50 has been paid out in claims).

Our unfavorable claims loss development, combined with the broader loss that's occurred both domestically and internationally, will lead to increases in premium for the coming year.

Early predictions from CFSA's broker indicate a 10% to 20% increase in fees for 2019-2020. In our efforts to provide the membership the same great coverage with minimal fiscal impacts, CFSA has authorized our broker to conduct a broad market search so that all options are examined and to allow carriers to compete for our business. In addition, CFSA is also taking the following action:

1. Authorizing an additional brokerage firm to conduct market search on our behalf. This helps to ensure that renewal of our program has maximum exposure to a wider range of carriers.
2. Requesting quotes to include self-insured retentions (SIR) at \$100,000, \$150,000 and \$200,000 levels.
3. Reviewing and updating property values and working with fairs to make sure values are current.
4. Working closely with both brokers to ensure that "our story" is being presented correctly, and that underwriters have an honest and realistic account of how/why claims related to our loss history occurred, e.g., a roof damaged during the largest storm of the winter due to 50 mph winds and not because of poor risk management practices.

It's our hope that with these vigorous and assertive efforts, the market will respond with favorable options for our renewal.

Timing of the renewal and communicating with you is a critical issue and we are doing our best to plan ahead. Given the scope of this year's renewal efforts, it's likely that we will not have firm quotes until the beginning of June, and possibly not until mid-June. In the meantime, we will need a confirmation of participation from you by June 14, 2019, in order to bind the coverage by July 1, 2019.

If you need board approval to secure the property insurance coverage, we are requesting the following:

1. Place this item on your agenda for the **May** or **June** board meeting.
2. Ask the board to approve participation in the group-purchase property insurance program and authorize you, the CEO, to agree to the purchase at an amount not to exceed the 2019/2020 estimated fee (see table below), which is calculated at the maximum expected increase of 20%. This will provide you with the delegated authority to "bind" the fair's coverage when we have the final premium amount for you.

To help you in this process, we have attached a sample board resolution and we are providing the following fee information - your 2018/2019 fee and your 2019/2020 estimated fee with a 20% increase:

2018/2019 Group Purchase Property Program Fee	Estimated 2019/2020 Fee
\$11,858.00	\$14,230.00

Please feel free to contact me with any questions or requests for additional information. I can be reached at: tamberson@cfsa.org or phone: 916-832-6180.

Thank you for your cooperation and understanding in meeting the time deadlines for this program. We will continue to update you on renewal status as information develops.

SAMPLE RESOLUTION
TO BE REPRODUCED ON YOUR FAIR'S LETTERHEAD

RESOLUTION OF

(Insert your Fair's Name)

**APPROVING PARTICIPATION IN THE CFSA GROUP PURCHASE
PROPERTY INSURANCE PROGRAM FOR THE
2019-2020 POLICY YEAR**

BE IT RESOLVED that (Name of your Fair) Board of Directors has hereby approved participation in the CFSA Group Purchase Property Insurance Program for the 2019-2020 policy year and the (Name of your Fair) CEO/General Manager is authorized to bind the coverage in an amount not to exceed (amount of coverage from memo).

Chairperson

ATTEST:

Secretary to the Board of Directors

Date



April 30, 2019

Kelly Violini
7th DAA/Monterey County Fair
2004 Fairground Road
Monterey, CA 93940

Dear Kelly,

The CFSA Board of Directors has approved General Liability and Workers' Compensation fees for the 2019 coverage year. After review of extensive staff analysis related to performance in the two risk pools and the goal of rebuilding the Agency Equity Reserve, the 2019 fees will be as follows:

- General Liability base fee increase of 7%
- Workers' Compensation base fee increase of 5% in addition to an adjustment of the Modification Factor calculation table.

The overall significant factor is that our reserves have been reduced as a result of the goal of keeping fees stable, while both risk pools have experienced an increased trend in the severity of claims. Every year, in review of actuary estimations and projections, the board balances the needs of the self-insurance pool programs with the desires of the members and the overall economic conditions.

General Liability

In setting general liability fees for 2019, the CFSA Board of Directors took many factors into consideration including preparing for claims of the future. Public entity general liability claims are experiencing an increase in both frequency and severity of claims that result in large dollar resolutions, be it jury verdicts or settlements (efforts to avoid the ever-increasing jury verdicts against public entities). This trend is not only impacting CFSA claims, but also claims to the CSAC Excess Insurance Authority that covers all CFSA claims (and numerous other public entities) costs above \$100,000 up to \$25 million, resulting in increased excess coverage fees for CFSA.

For the last 17 years (2002-2018) the General Liability Risk Pool program has collected \$1.1 million less in fees than what has been paid out in claims. CFSA has traditionally not assessed members for poor performing past years, instead we adjust fees on a go-forward basis to maintain and/or build reserves.

Taking the above information and the status of the Agency Equity Fund, the CFSA Board of Directors approved a base fee increase of 7% for 2019 for the general liability risk pool program. This is the same amount that we estimated last fall, so your individual fair's 2019 fee should not have changed unless there was a change to your loss history since September of last year.

Workers' Compensation

CFSA staff did extensive cost analysis on the workers' compensation risk pool and the actuary report data of the reserves that need to be on hand for current and future claims. Claims costs, mostly related to medical costs, have increased dramatically in the past 15 years. In the last 17 years (2002-2018), the Worker's Compensation Risk Pool program has collected \$1 million less than what has been paid out in claims.

In evaluating the cost of risk in the workers' compensation pool program, staff recommended to the board that it would be prudent to have a lower Self Insured Retention (SIR)—the amount of money CFSA pays out per claim prior to the excess insurance being triggered—to assist in building the Agency Equity Reserve. Beginning July 1, 2019, the workers' compensation SIR will drop from \$500,000 per claim to \$250,000 per claim.

With changes above implemented, we determined that a base rate increase to 6.1% of total payroll for participants in both the general liability and workers' compensation risk pools, and 6.3% of total payroll for participants in the workers' compensation risk pool only is necessary for 2019. In addition, the board approved an adjustment to the modification factor table resulting in a higher assessment for poor performing workers' compensation pool participants and a lesser discount for high performing workers' compensation pool participants.

Fee Assessment True-Up Worksheets

Included with this letter you will find the Fee Assessment Worksheets for each risk pool program, with your 2019 fees trued up. For general liability, there will only be a change from the fall estimate if your loss history resulted in a change to your modification factor. For workers' compensation, there will be changes from your fall estimate related to actual versus estimated 2018 payroll, the increased base fee, and the change in the modification factor table.

Please read your fee worksheets carefully and should you have any questions, please contact CFSA Chief Financial Officer Raechelle Gibbons at 916/263-6143 or rgibbons@cfsa.org.

Member Services Outreach Program

The CFSA staff and board truly appreciate your participation in the California fairs' risk pooling programs. CFSA was created specifically for California fairs at a time when commercial insurance was unaffordable and unavailable. For more than 30 years, CFSA and our members have worked together to provide risk management services and coverage to our unique industry.

As part of this success, CFSA is able to provide numerous services to our pool participants at no additional charge. Our risk control program provides onsite evaluations of liability and employee risks and our team works with fair staff to mitigate those risks. In addition, we provide onsite group trainings as well as free access to digital trainings that assist our fair partners in ensuring their teams are trained in all areas of work-related best practices from ladder safety to harassment prevention.

We will be sending out updated information over the next few months introducing you to our new Member Services Outreach Program that will provide onsite reviews of risk management practices for new CEOs as well as with members who are experiencing frequent and/or severe claims. We will also be letting you know about new training programs that are available to you through our excess carrier CSAC EIA! So please keep your eyes out for our emails!!

It is our privilege to bring you the very best of training opportunities while providing top-notch service. We thank you for your membership and welcome your input as we continue on this journey together of protecting the invaluable community services that county fairs provide.

Sincerely,

A handwritten signature in black ink, appearing to read "Becky Bailey-Findley", with a stylized, flowing script.

Becky Bailey-Findley
Executive Director

FREQUENTLY ASKED QUESTIONS about CFSA's Self-insurance Pool Programs

1. What exactly *is* risk pooling? How is it different from commercial insurance?
2. We keep hearing that a benefit of risk pool membership is fee stability. What does that mean?
3. How are my fair's annual pool fees determined?
4. How does my fair's loss history influence our annual fees?
5. How does CFSA know how much money is needed in the General Liability and Workers' Compensation risk pools to cover current and past year claims costs?
6. Are CFSA's risk pools insured against catastrophic losses?
7. Why is it important for fairs to send CFSA copies of insurance certificates for review?
8. Why does CFSA advise fairs to include fair volunteers in their Workers' Compensation coverage?
9. Why does CFSA advise fairs to have their counties provide Workers' Compensation coverage for Community Service and Alternate or Assigned Work Program workers?
10. How many members are in the General Liability and Workers' Compensation pools?

1. What exactly are *risk sharing pools*? How are they different from commercial insurance?

Risk sharing pools are an *alternative* to traditional commercial insurance. Instead of paying annual premiums to an insurance company with dividend-earning shareholders, participants in a risk sharing pool program have their annual fees combined into one interest-generating pool from which all claims costs are paid. At the end of the year, unspent pool funds remain in the pool to help pay for future claims costs. Risk sharing pools are participant driven, not profit driven; pool members are the pool "shareholders."

When a group decides to self-insure, a joint powers authority (JPA) such as CFSA is typically formed to manage and administer pool funds. As a responsible risk pool manager, CFSA is committed to helping risk sharing pool participating fairs identify and mitigate risk exposures, two essential steps in protecting the pools from preventable losses and in keeping annual risk pool fees down. One of the ways we do this is through a collaborative, year-round risk control program that includes pre-fair and fair time facility inspections, state-mandated fair staff training, certification training and testing, workplace safety program development, and by serving as a liaison between the fairs and regulatory safety and fire officials. These and other Risk Control programs are provided at no extra cost to pool participants and are tailored according to the pool(s) in which each fair participates.

2. We keep hearing that a benefit of CFSA pool membership is fee stability. What does that mean?

CFSA's staff and board of directors strive to keep annual risk pool fees as much the same year to year as is prudent; balancing member needs with responsible pool management. By working together, CFSA and pool participants play an influential role in this goal.

For example, CFSA's Risk Control specialists work directly with fairgrounds' staff to develop safe environments for employees and the event-going public. Our in-house claims management team has in-depth knowledge of California's fairs and California's laws, regulations and immunities as they relate to claims against California's fairgrounds. And our Contract Log and Contract Review service ensures that the mandatory risk transfer language requirements are met in both hazardous and nonhazardous fair contracts. Then, should a claim be made stemming from an action by a vendor, carnival, facility renter,

entertainer, tenant or exhibitor, the claim can be tendered (transferred) to the insurance company of the responsible entity.

In addition, CFSA created an Agency Equity Reserve (previously called the Adverse Development Fund), in 1996, to act as a “rainy-day” fund for pool participants.

Should the risk pools experience a frequency of accident severity higher than anticipated (paying out more than is collected in annual fees) this reserve acts as a cushion to absorb sharp increases in claims costs, claims activity and/or investment shortfalls.

Note: Depended on heavily during the past five years, the Agency Equity Reserve is the focus of a multi-year rebuilding strategy. This strategy includes tight control of CFSA’s operating costs, lowering the pool’s self-insured retentions (the amount of money CFSA is responsible for paying on each claim before excess insurance kicks in) and necessary increases in pool base fees.

3. How are my fair’s annual pool fees determined?

Both the General Liability and Workers’ Compensation risk pool program fee formulas are designed to reward fairs with below average loss histories and to assess higher fees to fairs with above average loss histories.

General Liability Pool fees are based on a formula that uses your CFSA fair classification and your individual fair’s loss history over a five-year period compared to the loss histories of the pool’s members for that same five-year period. For 2019, that five-year period is 2013-2017. The most recent year – in this case 2018 – is excluded to give recent claims time to develop.

Workers’ Compensation Pool fees are based on a formula that uses your fair’s gross payroll along with your own individual fair’s five-year loss history as compared to the pool membership’s overall loss history average for the same five-year period.

Keep in mind that your fair’s General Liability and Workers’ Compensation fees can decrease or increase depending on your fair’s own loss history record, and in the case of Workers’ Compensation, by any changes in your fair’s gross payroll from year to year.

4. How does my fair’s loss history influence our annual fees?

CFSA evaluates loss histories with an emphasis on the frequency of claims, rather than the severity (cost) of claims. We do this by capping General Liability and Workers’ Compensation pool participant claims losses at predetermined levels. Total capped losses are then divided by total program fees paid during the five-year period (explained above), and the resulting loss ratio is used to pinpoint your fair’s modification ratio from CFSA’s Modification Percentage Table.

Pool participants with modification ratios or “mod rates” that fall below the pool membership’s average are rewarded with discounts of 5% to 15% off the General Liability program’s base fees and/or the Workers’ Compensation program’s base rate. If your fair’s modification ratio is within the average range, you will pay 100% of the base fees/rate and if it is above average, you could be assessed 10% to 60% over the base fees/rate.

Note: CFSA’s Risk Control Department works closely with fairs experiencing higher than average accidents and losses. By pinpointing the fairs’ most frequent accidents, our Risk Control specialists can help these fairs develop a mitigation plan.

5. How does CFSA know how much money is needed in the General Liability and Workers' Compensation pools to cover current and ongoing past-year claims costs, and when planning for future claims?

We consult annually with an actuarial firm that specializes in helping risk pools determine responsible and appropriate pool funding levels. The actuary's goal is to identify funding levels sufficient to cover the year's anticipated claims, as well as ongoing developing claims while meeting CFSA's funding policy and governmental accounting standards. CFSA's board and staff use all of this information along with other factors, such as projected future claims losses, when setting annual pool fees. Our responsibility is to ensure that the pools are funded at levels that enable fees to stay the same or if additional funding is necessary to meet future needs.

6. Are CFSA's pools insured against high losses?

Yes they are. To protect the pools' integrity and the pool members' pocketbooks, CFSA proactively purchases excess coverage for claim losses that go over the pools' self-insured retention dollar amounts. A self-insured retention (SIR) is the dollar level at which an excess insurance policy is triggered to begin payments on a claim.

The General Liability Pool has an SIR of \$100,000 per claim with excess coverage of up to \$25 million per occurrence. CFSA lowered the pool's SIR from \$500,000 per claim to \$100,000 per claim in 2018 to reduce the pool's risk exposure and to provide added protection for pool reserves.

The SIR for the Workers' Compensation Pool was lowered this year from \$500,000 per claim to \$250,000 per claim with excess coverage up to California's statutory limit per occurrence.

7. Why is it important for fairs to send CFSA copies of insurance certificates for review?

It is important because certificates of insurance that meet CFSA's insurance requirements protect your fair! And, if your fair participates in CFSA's General Liability Pool Program, having correct certificates of insurance also protects the pool, keeping everyone's fees down.

When a certificate does not meet CFSA's insurance requirements, we will work on your behalf to correct the incomplete or missing information. Then, should an incident occur on your grounds during an event, the liability can be transferred or tendered to the responsible party's insurance carrier, protecting your fair's loss history and for pool members, the General Liability Pool.

CFSA also reviews hazardous contracts for all district agricultural association (DAA) fairs - pool members and nonmembers - through a contract with the California Department of Food and Agriculture. Again, our goal is to ensure that all certificates meet CFSA's insurance requirements.

CFSA reviewed 3,455 insurance certificates last year and of those, approximately 25% had errors. The most common error (for the third consecutive year), was the absence of the required additional insured language.

It is very important for all General Liability Pool members to please send in their contract logs monthly for review so that we can assist you in determining which contracts need an insurance certificate review.

8. Why does CFSA advise fairs to include fair volunteers in their Workers' Compensation coverage?

If a volunteer is injured while working at your fair, he or she can file either a workers' compensation claim if covered by the fair's Workers' Compensation Program, or a general liability claim if not. CFSA recommends including volunteers under your workers' compensation coverage because it allows for immediate treatment of the injured party and it is usually less expensive to do so than when a general liability claim is filed. California has a no-fault workers' compensation system; coverage is automatic and no fault is assigned, as would be the case with a general liability claim.

Under normal circumstances, volunteers are not considered employees of your fair and are excluded from workers' compensation coverage. The California Labor Code, however, allows coverage after the adoption of a resolution by a fair's board of directors deeming that volunteers performing services for the fair are employees for workers' compensation purposes. Resolutions are kept on file at CFSA and every January, volunteer wages (calculated by multiplying volunteer hours by minimum wage) should be included with your payroll report to CFSA for fee assessment purposes.

You will find a sample resolution on CFSA's website: www.cfsa.org, under Self-Insurance > Workers' Compensation > Alternate Work Program & Volunteers, and in your fair's CFSA *Red Book (Claims and Loss Reporting Guide)*. You can also contact Cindy Hehner, CFSA's workers' compensation claims administrator, if you have questions: 916/263-6172 or chehner@cfsa.org.

9. Why does CFSA advise fairs to have their counties provide workers' compensation coverage for Community Service and Alternate or Assigned Work Program workers?

Current California law states that for the purpose of workers' compensation coverage, Community Service (CS) and Alternate/Assigned Work Program (AWP) workers are considered employees of your fair. In fact, CS and AWP workers are considered to be employees of **both** the county supplying the workers and the fair using them (general/special employer), so either the county or your fair is required to provide workers' compensation coverage.

Because of the added risk exposure these workers present to CFSA's Workers' Compensation Pool, CFSA recommends having the county provide the coverage. In addition, there should always be a written agreement between the county and the fair identifying the terms and conditions for the use of these workers, including who is responsible for the workers' compensation coverage.

You will find two sample CS and AWP worker forms on CFSA's website: www.cfsa.org, under Self-Insurance > Workers' Compensation > Alternate Work Program & Volunteers, and in your fair's *Red Book (Claims and Loss Reporting Guide)*.

These forms are written by CFSA's legal counsel and approved by legal counsel at CDFA. CFSA strongly recommends that pool members use Form #1, requiring the county to provide coverage. If this isn't an option, use Form #2. Remember, it's your responsibility to report the hours worked by the CS and AWP workers to CFSA annually for fee assessment purposes.

Please contact Cindy Hehner, CFSA's workers' compensation claims administrator, if you have questions: 916/263-6172 or chehner@cfsa.org.

10. How many participants are in the General Liability and Workers' Compensation pools?

In the General Liability Pool there are currently 69 participants (66 fairs, two fair-related JPAs and one special district), and in the Workers' Compensation Pool there are 74 participants (72 fairs, one fair-related JPA and one special district). Most of these fairs and agencies have been in the pools since CFSA's inception more than 30 years ago.

Fee Assessment
Final True Up Fee 2019
General Liability Fee Calculation for Calendar Year 2019

7th DAA, Monterey County Fair

Your Base Fee (2019)	Same for each Fair in your class (Includes 7% Increase)	72,455.05
Losses	Losses from 2013 - 2017	20,562.40
Capped Losses	Capped Losses from 2013 - 2017	20,562.40
Fees Paid	Fees Paid from 2013 - 2017	239,941.82
2019 Modification Ratio	Modification Ratio	95%
2019 Liability Fee	Base Fee x Modification Rate	68,832.30
2018 Liability Fee	For comparison only	64,329.25
2018 Modification Ratio	For comparison only	95%
2019 Auto Fee	Optional Auto Liability Insurance	0.00
2019 Estimated General Liability	Pre-CFSA April Board Meeting	68,832.30

PAYMENT PLANS

Any questions please call Raechelle Gibbons at 916-263-6143 or
email address: rgibbons@cfssa.org

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Lump-Sum Payment:

2019 Final True Up General Liability Fee	\$0.00
Less payment discount (1% if lump sum payment is received by January 25, 2019)	\$0.00
TOTAL LUMP SUM FEE WITH DISCOUNT PAID JAN. 25, 2019	\$0.00

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2

12 Monthly Installment Payments:

2019 Final True Up General Liability Fee	\$68,832.30
12 MONTH INSTALLMENTS JANUARY-DECEMBER 2019	\$5,736.02

(12 payments are due the 25th of each month beginning January '19 thru December '19)

Fee Assessment
TRUE UP FINAL
Workers' Compensation Fee Calculation for Calendar Year 2019

7th DAA, Monterey County Fair

2018 Medicare Wages	Form W-3 2018	587,705.20
2018 Volunteers	Hours x Minimum Wage (new \$12.00 for 2019)	19,524.00
Total Payroll estimated	Wages + Volunteers	607,229.20
2019 Base Fee	Total Payroll x 6.1%/6.3% Rate	37,040.98
Capped Losses	January 1, 2013 - December 31, 2017	28,327.00
Cumulative Fees Paid	January 1, 2013 - December 31, 2017	146,750.80
Modification Ratio	80% to 160% Per Modification Rate Table	110%
2019 Modified Fee	Base Fee x Modification Rate	40,745.08
2018 Payroll	From 2018 Fee Worksheet based on 2018 W-3	577,985.22
Actual vs. Estimated	Actual 2018 Payroll - 2018 estimated payroll	29,243.98
2018 Fee at 5.8%/6%	(Actual - Estimated) x 5.8%/6% Rate	1,696.15
2018 Modification Ratio	From 2018 Fee Worksheet	85%
2018 Adjustment to Actual	2018 Estimated versus 2018 Actual	1,441.73
2019 Total Fee	Modified Fee + or - 2018 Adjustment	42,186.81
2018 Fee	Comparison To Last Year's Fee	29,560.60
2019 Original Estimated Fee	Pre-CFSA April Board Meeting based on estimated payroll	37,291.93

PAYMENT PLANS

Any questions please call Raechelle Gibbons at 916-263-6143 or
email address: rgibbons@cfssa.org

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1

Lump-Sum Payment:

2019 True Up Workers' Compensation Fee	\$0.00
	0.00
Less payment discount (1% if lump sum payment is received by January 25, 2019)	\$0.00
TOTAL LUMP SUM FEE WITH DISCOUNT PAID JAN.25, 2019	\$0.00

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2

12 Monthly Installment Payment Plan:

Original Estimated Workers Compensation Fee	\$37,291.93
2019 True Up Final Workers' Compensation Fee	\$42,186.81
FIRST 6 MONTH INSTALLMENTS JANUARY-JUNE 2019	\$3,107.66
ADJUSTED 6 MONTH INSTALLMENTS JULY-DECEMBER 2019	\$3,923.47
(6 installments Jan-June 2019 at Estimated Fees & 6 installments July-Dec 2019 at True Up Fees)	

MINUTES OF THE APRIL 18, 2019 MEETING OF THE 7TH DISTRICT
AGRICULTURAL ASSOCIATION

Directors present: Ruth Thompson, Teri Short, Paul Tran, Vivien Lindley, Ricky Cabrera and Nicole Hollingsworth.
Board Members Excused: Dan Presser & Jeanne Byrne

Guests: Staff member Kelly Violini

The meeting was called to order at 12:15 PM by President Paul Tran at the Monterey County Fair Administration Office

Roll Call – Public Comment

Approval of Agenda

Director Short made a motion to approve the agenda; seconded by Director Cabrera. Motion carried.

Correspondence

Violini presented correspondence from CDFA and the City of Monterey regarding the curb ramp project on Fairgrounds Road.

Consent Agenda

- A. The minutes of the March 28, 2019 meeting along with Interim/Judges, Standard, Vendor and Sponsor Agreements and approval of March bills were approved upon a motion/second from Director Short/Thompson. Motion carried.

Fair CEO Report / Staff Reports

Violini reported on a staff meeting with the State Fire Marshal's office, staff training and working with the City of Monterey regarding the issue of Fairgrounds Road ownership.

New Business

- A. Monthly Financial Review: Violini presented February Financials. Director Short commented that the Spring Home Show didn't seem well attended. Violini responded that they have had a change in ownership and is not sure of the future of this event.
- B. Approval of VTC Veterans Stand Down Sponsorship for 2020 Event: The Veterans Stand Down will be held in 2020 at the Fairgrounds utilizing the same facilities as in 2018. Sponsorship of the event was approved upon a motion/second from Director Tran/Thompson. Motion carried.
- C. Approval of 2019 MCF Entry Guidebook: Approved upon a motion/second from Directors Tran/Thompson. Motion carried.
- D. Approval of request of 2018-2019 State of CA Allocation: Approved upon a motion/second from Directors Tran/Thompson. Motion carried.

Old Business

- A. 2019 Fair Update: Updates will be discussed at the May Fair Committee meeting.

Committee Reports

- A. Fair Committee: No report.
- B. Buildings and Grounds: No report.
- C. Satellite/Interim Events: No report.
- D. Heritage Foundation: Violini reported on the meeting held April 17th. She shared their board packet and membership forms for 2019 Fair Foundation membership.

Directors Comments

The board meeting was adjourned at 12:50 PM.

Approved

Paul Tran
President

Approved

Kelly Violini
CEO/Manager

INTERIM EVENTS

Agree#	Contractor	Description	Amount	Begin Date	End Date

STANDARD AGREEMENTS

Agree#	Contractor	Description	Amount
19-1069	HOT PRODUCTIONS	PUBLIC EVENT/SPA SALES	\$3,000
19-1072	indian community of monterey	private event/ religious ceremony	\$3,843.50
19-1073	ERIC MEZA	PRIVATE EVENT/ FUNERAL	\$299
19-1075	TERRY WRIGHT	PRIVATE EVENT/ CAMPING	\$1,000
19-1076	ITA RODRIGUEZ	PRIVATE EVENT/ WEDDING	\$3,875
19-1077	abby, andy clarke	pig holding	\$170
20-1004	Jessica Hernandez	Private event/ Wedding	\$4,800
20-1005	Ivan Meza and Angela bolanos	Private Event/ Wedding	\$3,729

COMMERCIAL CONCESSION AGREEMENTS

Agree#	Contractor	Description	Amount

FOOD CONCESSION AGREEMENTS

Agree#	Contractor	Description	Amount

SPONSORSHIP AGREEMENTS

Agree#	Contractor	Description	Amount

JUDGES AGREEMENTS

Agree#	Contractor	Description	Amount

AP Payments Check Register

Monterey County Fair
Kelly Violini

Tuesday, May 21, 2019 2:14:34PM
Page 1

Reference	Date	Vendor	Vendor Description	Net Pay	Merge #
FedTx040519	4/10/2019	IRS	Internal Revenue Service	4,443.47	38,901
CaTax040519	4/10/2019	EDD	EMPLOYMENT DEVELOPMENT DEPARTMEI	18.11	38,902
CaTax040519	4/10/2019	EDD	EMPLOYMENT DEVELOPMENT DEPARTMEI	494.99	38,903
40320	4/4/2019	BROMIN	MINETTA BROWN	500.00	38,904
40321	4/4/2019	FRINRA	MONTEREY FRIENDS OF NRA	500.00	38,905
40322	4/4/2019	GARBRO	GARDEN BROTHERS CIRCUS	1,000.00	38,906
40323	4/4/2019	IUOE12	INT'L. UNION OF OPERATING ENGINEERS	46.84	38,907
40324	4/4/2019	MON4H	MONTEREY COUNTY 4-H COUNCIL	500.00	38,908
40325	4/4/2019	PMLAND	PM LANDSCAPING SERVICES	1,500.00	38,909
40326	4/4/2019	TEAMSTER	TEAMSTERS UNION LOCAL #853	35.00	38,910
40327	4/4/2019	VERLIL	LILIANA VERA	860.00	38,911
40328	4/9/2019	AME157	American Lock & Key Service	120.04	38,916
40329	4/9/2019	AMESUP	AMERICAN SUPPLY COMPANY	1,129.52	38,917
40330	4/9/2019	ATT	A T & T	130.94	38,918
40331	4/9/2019	AURIA	RUSSELL AURIA PEST CONTROL SERVICE	790.00	38,919
40332	4/9/2019	AZRENT	A TO Z RENTAL CENTER INC.	94.94	38,920
40333	4/9/2019	BILLPLUM	BILL'S PLUMBING, DRAIN AND BACKFLOW	85.00	38,921
40334	4/9/2019	CFSA	CALIFORNIA FAIR SERVICES AUTHORITY	10,563.48	38,922
40335	4/9/2019	CLSBOO	CLS BOOKKEEPING SERVICES	205.50	38,923
40336	4/9/2019	COAPAV	COASTAL PAVING AND EXCAVATING, INC.	12,832.00	38,924
40337	4/9/2019	CULWAT	CULLIGAN QUALITY WATER ENTERPRISES	33.09	38,925
40338	4/9/2019	CURWAV	CURRENT WAVE MEDIA	1,000.00	38,926
40339	4/9/2019	DEL DEN	DELTA DENTAL	378.16	38,927
40340	4/9/2019	ELVCLE	ELVI'S CLEANING SERVICES	910.00	38,928
40341	4/9/2019	FEDKIN	FEDEX KINKO'S	6.53	38,929
40342	4/9/2019	GRAKIT	GRANDMA'S KITCHEN	32.00	38,930
40343	4/9/2019	HOMDEP	HOME DEPOT	1,333.76	38,931
40344	4/9/2019	MONAUT	MONTEREY AUTO SUPPLY INC.	69.03	38,932
40345	4/9/2019	MONDIS	MONTEREY CITY DISPOSAL, INC.	895.58	38,933
40346	4/9/2019	MONFAR	MONTEREY COUNTY FARM BUREAU	120.00	38,934
40347	4/9/2019	MONONE	MONTEREY ONE WATER	2,741.04	38,935
40348	4/9/2019	MONWEE	MONTEREY COUNTY WEEKLY	125.00	38,936
40349	4/9/2019	PENMES	PENINSULA MESSINGER SERVICE	136.00	38,937
40350	4/9/2019	PMLAND	PM LANDSCAPING SERVICES	1,493.41	38,938
40351	4/9/2019	RAYNE	RAYNE WATER	42.00	38,939
40352	4/9/2019	SAFFIRE	SAFFIRE	250.00	38,940
40353	4/9/2019	TRIOLI	OLIVIA TRINIDAD	941.25	38,941
40354	4/9/2019	ULINE	ULINE SHIPPING SUPPLY SPECIALISTS	63.57	38,942
40355	4/9/2019	VOYAGER	VOYAGER	346.00	38,943
40356	4/9/2019	XOPAN	XOPANDORA	140.00	38,944
40357	4/15/2019	VIOKEL	KELLY VIOLINI	367.64	38,945
40358	4/15/2019	CFSA	CALIFORNIA FAIR SERVICES AUTHORITY	480.00	38,946
DEBIT	4/18/2019	PGE	PACIFIC GAS & ELECTRIC	91.94	38,950
DEBIT	4/18/2019	PGE	PACIFIC GAS & ELECTRIC	7.84	38,951
DEBIT	4/18/2019	PGE	PACIFIC GAS & ELECTRIC	426.82	38,952
DEBIT	4/18/2019	PGE	PACIFIC GAS & ELECTRIC	318.86	38,953
DEBIT	4/18/2019	PGE	PACIFIC GAS & ELECTRIC	6,920.42	38,954
40359	4/18/2019	CFSA	CALIFORNIA FAIR SERVICES AUTHORITY	411.10	38,955
40360	4/18/2019	SIMCLE	SIMPLY CLEAR MARKETING	500.00	38,956 (Voided)
40361	4/18/2019	TIMSPUB	TIMES PUBLISHING GROUP, INC.	660.00	38,957 (Voided)
40362	4/18/2019	CAMUESD	CAMPTONVILLE UNION ELEMENTARY SCH	300.00	38,958
40360	4/18/2019	SIMCLE	SIMPLY CLEAR MARKETING	500.00-	38,963 (Voided)
40361	4/18/2019	TIMSPUB	TIMES PUBLISHING GROUP, INC.	660.00-	38,964 (Voided)

AP Payments Check Register

Monterey County Fair
Kelly Violini

Tuesday, May 21, 2019 2:14:34PM
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Reference	Date	Vendor	Vendor Description	Net Pay	Merge #
40360	4/18/2019	SIMCLE	SIMPLY CLEAR MARKETING	500.00	38,966
40361	4/18/2019	TIMES PUB	TIMES PUBLISHING GROUP, INC.	660.00	38,967
40363	4/23/2019	USBANK	US BANK	5,388.01	38,968
40364	4/23/2019	USBANK	US BANK	10,665.33	38,969
40366	4/30/2019	ADMONE	ADMIT ONE PRODUCTS	1,442.81	38,970
40367	4/30/2019	AME157	American Lock & Key Service	505.52	38,971
40368	4/30/2019	ATT	A T & T	290.10	38,972
40369	4/30/2019	AURIA	RUSSELL AURIA PEST CONTROL SERVICE	95.00	38,973
40370	4/30/2019	COMCAS	COMCAST	481.66	38,974
40371	4/30/2019	CULWAT	CULLIGAN QUALITY WATER ENTERPRISES	72.62	38,975
40372	4/30/2019	DATFLO	DATA FLOW BUSINESS SYSTEMS	327.65	38,976
40373	4/30/2019	FEDKIN	FEDEX KINKO'S	64.63	38,977
40374	4/30/2019	FIRALA	FIRST ALARM, INC.	392.14	38,978
40375	4/30/2019	GEIGER	GEIGER	248.62	38,979
40376	4/30/2019	HATROG	ROGAN HATTAN	350.00	38,980
40377	4/30/2019	HOWSIG	HOWARD SIGNERY	2,000.00	38,981
40378	4/30/2019	JOHELE	JOHNSON ELECTRONICS	192.50	38,982
40379	4/30/2019	KLIFT	K LIFT SERVICE CO., INC.	222.47	38,983
40380	4/30/2019	MACSTO	MACK STOVE COMPANY	45.39	38,984
40381	4/30/2019	MATWHO	MATRANGA FLORAL	169.77	38,985
40382	4/30/2019	MCHA	MONTEREY COUNTY HOSPITALITY ASSOC	430.00	38,986
40383	4/30/2019	MISLIN	Mission Linen and Uniform Service	225.00	38,987
40384	4/30/2019	MSBUILD	M & S BUILDING SUPPLY	101.63	38,988
40385	4/30/2019	OFFDEP	OFFICE DEPOT	633.96	38,989
40386	4/30/2019	ULINE	ULINE SHIPPING SUPPLY SPECIALISTS	284.56	38,990
40387	4/30/2019	CASH	CASH	100.00	38,991
debit	4/18/2019	CALAME	CALIFORNIA AMERICAN WATER	2,848.99	39,016
debit	4/18/2019	CALAME	CALIFORNIA AMERICAN WATER	1,378.71	39,017
40248	4/15/2019	WINNERS AWARD	WINNERS AWARDS AND ENGRAVING	228.38	39,027
DEBIT	4/15/2019	RAYTECH	RAYNE TECHNOLOGY SERVICES	7,852.41	39,028
debit	4/15/2019	RAYTECH	RAYNE TECHNOLOGY SERVICES	1,776.74	39,029
debit	4/5/2019	VERWIR	VERIZON WIRELESS	153.30	39,035
EFT 03/19	4/4/2019	CALPERS	CALPERS	13,651.69	38,912
EFT 03/19	4/4/2019	BLUCRO	CALPERS - HCF	14.80	38,913
EFT 04/19	4/4/2019	BLUCRO	CALPERS - HCF	5,506.42	38,914
EFT 04/19	4/4/2019	BLUCRO	CALPERS - HCF	929.89	38,915
FedTx041919	4/24/2019	IRS	Internal Revenue Service	4,435.12	38,947
CaTax041919	4/24/2019	EDD	EMPLOYMENT DEVELOPMENT DEPARTMENT	473.12	38,948
SDITax041919	4/24/2019	EDD	EMPLOYMENT DEVELOPMENT DEPARTMENT	18.11	38,949
EFT 04/19	4/30/2019	BLUCRO	CALPERS - HCF	14.80	38,998

Total Payments: 93

Total Amount: 121,402.72



**Monterey County Fair
7th District Agricultural Association
2004 Fairground Road
Monterey, CA 93940**

**2019 Junior Livestock Exhibitor Code of Conduct
&
Parent Code of Conduct**

This Code of Conduct was developed by the 7th District Agricultural Association (DAA), who operates under the auspices of the California Department of Food and Agriculture, Division of Fairs and Expositions, for the primary purpose of producing the annual Monterey County Fair. The Code of Conduct is further enhanced with additional rules and regulations, including the State Rules.

Junior Livestock Exhibitor Code of Conduct (Part I)

Policies for Exhibitor Conduct

1. Direct criticism or interference with the judge, show management, other exhibitors, breed representatives or show officials before, during, or after the competitive event is PROHIBITED.
2. Exhibitors shall use respectful language. No foul or abusive language or gestures will be tolerated.
3. All junior livestock exhibitors must groom and wash their own animals while they are on the Fairgrounds. Any assistance must come *ONLY* from another junior livestock exhibitor who is exhibiting an animal at the 2019 Monterey County Fair, identified by a wristband issued by the Fair. Parent or adult assistance is not allowed. Adult verbal assistance is allowed. The Fair's designated Livestock Species Superintendent will oversee barns and all enforce rules.
4. Parents or adults are allowed to assist in feeding livestock exhibits on THURSDAY & FRIDAY of Fair only.
5. Possession of any weapon or illegal drugs on the Fairgrounds, is prohibited.
6. Possession of alcohol or consumption of alcoholic beverages on the Fairgrounds, and/or being under the influence by any underage exhibitor (minor) on the fairgrounds is prohibited.
7. Use of fireworks or sparklers is prohibited on the Fairgrounds. Smoking or vaping of any kind is allowed only in the designated location on the Fairgrounds and not allowed by any underage exhibitors
8. Any exhibitor whose conduct jeopardizes the health and safety of another exhibitor, animal, or the public, will be immediately expelled from further participation in the 2019 Monterey County Fair and possibly future fairs. The exhibitor and their animal(s) are to be removed from the grounds immediately and lose the opportunity to show and sell his or her animal(s) through the Junior Livestock Auction. Health or Safety issues include, but are not limited to, the actions involving weapons, alcohol, illegal drugs, or fireworks, as mentioned in items #5-7 above, and not caring for, i.e. feeding and watering, the exhibitor's animal project.
9. If animal(s) have been sold in the Junior Livestock Auction and Rule # 8 needs to be enforced the animals will remain on grounds.

Policies for Animal Treatment

1. Any effort to artificially change the conformation or appearance of an animal by treating the animal, internally or externally, with any irritant, counter-irritant, or other substance is considered unethical, inhumane, and is prohibited. Treatments that are prohibited include, but are not limited to, the use of artificial hair coloring (sprays, etc.) excessive use of common products such as fly spray, ointments or liniments or other similar products. Excessive use is defined as the use of a substance to the point that it irritates the animal. For reference livestock can be fit with livestock show supply spray paint from the knees and hocks down. Cattle may have livestock show supply spray paint applied to tail heads, tails and tail switches.
2. Adding false hair or hair-like material, fleece or skin to any portion of the animal's body is not allowed and will result in immediate disqualification. Causing the animal to ingest any liquid or substance not considered part of an accepted and normal livestock diet, or in quantities not considered normal for livestock, is deemed illegal and inhumane. For example: the use of alcoholic or carbonated beverages as a drench or filler.
3. The use of tranquilizers, sedatives, or depressants, which alter the physical or physiological state of the animal, is not allowed. Exceptions to this rule would be a California Licensed Certified Veterinarian's treatment for recognized disease or injury, or recommendation for tranquilizing breeding animals in heat that might compromise the safety of others. The Livestock Office must receive notification from the Licensed Certified Veterinarian of the details of any such prescribed treatment in writing. The substance used in this treatment must have been approved by The Food and Drug Administration for use in meat producing animals.

4. It is the responsibility of the exhibitor to feed, water and care for any animal they have entered in the Fair throughout the entire fair, including any period following the sale of the animal prior to the end of the Fair (with exception of dates in Section 1, #4). All market animals must be given a final watering approximately 4 p.m. on Monday, September 2, 2019 to ensure that the animal arrives in a healthy condition at the harvesting plant.
- 5 Any animal that appears ill or injured while at the Fairgrounds must be reported to the livestock office. A veterinarian must check any animal considered unhealthy. If it is determined that the animal is carrying a communicable disease, the animal will be removed from the Fairgrounds. The Fairgrounds will not assume the cost for this action. The exhibitor must assume the full expense of the veterinarian's services.
6. Any animal that is determined to be unmanageable, or could be a safety hazard to the public, will be removed from the Fairgrounds. The Livestock Superintendent/Fair Management makes this decision final.
7. It is considered abuse to excessively shrink or excessively exercise an animal.
8. Other than to reduce higher than normal body temperature of an animal that is overheated ice is not to be applied to the body of an animal. Ice in a bucket of water is permitted. No cooling devices, electrical stimulation tools or shockers may be used. Ice used to cool down the body temperature of a hog is acceptable.
9. Physical abuse of an animal will not be tolerated. For example: when moving hogs, care should be taken not to excessively beat or hit an animal (either by a person or with an object).
10. For the safety of the animal and the public, animals are not to be left unattended on fitting tables or in blocking chutes.
11. All lambs and goats must be shown with their front feet on the ground as practiced by acceptable showmanship procedures. If this policy is not followed, the judge may ask the exhibitor to leave the ring, or may place the exhibitor at the bottom of the class.
12. During animal weigh-in, while at the scale, or any time during the fair or on arrival times, a certified veterinarian will check all sheep and goats for any infectious disease, open sores, abscesses, injury, parasites or any unhealthy condition. Those animals determined to have an infectious disease will be asked to immediately leave the fairgrounds. For example: animals found to have live active Ringworm or active Sore Mouth will be asked to leave the fairgrounds. It is strongly suggested that the health of each animal be evaluated prior to coming to the Fair. The Fair Association is not responsible for any costs associated with the transfer or care of these animals.
13. Exhibitors should remember that the cost of the junior livestock programs are offset in part by the general public, therefore the livestock area needs to be presentable at all times. All livestock stalls/pens must be cleaned out daily before 8:00 a.m. and exhibitors should make every effort to keep the barns clean at all time for the public.
14. Exhibitors shall be responsible for security of their animals in stalls or pens. All beef cattle and dairy cattle shall be securely tied with a neck rope in addition to a suitable halter. All sheep, goat, and swine pens shall be securely closed and fastened before the exhibitor leaves the barn area. Please do not put padlocks on any gates or pens.

Consequences for Violation of Exhibit Policies

1. If any violation of policy occurs prior to the junior livestock auction, the exhibitor will not be allowed to sell his/her animal.
2. If the violation occurs after the junior livestock auction, the exhibitor will receive only market resale value (as determined the day of the auction) for the animal. Any remaining money paid by the buyer in purchasing the animal through the auction, will be placed into a general scholarship fund or put towards educational purposes at the fair. The buyer will receive the animal.
3. **If it is determined that an exhibitor has violated the Fair's Code of Conduct or other exhibit policies, the exhibitor will be removed from the grounds and may not exhibit livestock at the following year's fair. For example: An exhibitor who violates a rule and is removed from the grounds in 2019 will not be allowed to exhibit livestock at the 2020 Fair. The exhibitor may then request in writing to exhibit livestock at the 2021 Fair. This request will be reviewed by the Board of Directors prior to an official entry being accepted.**
4. Direction shall be focused more on the exhibitors excelling in leadership, education, and citizenship with their livestock projects.
5. Minor violations of exhibit conduct, not involving health or safety concerns, may be given one (1) verbal warning. This verbal warning will be documented and noted by a signature from the exhibitor and Livestock Superintendent or Fair Management. On the second violation, the exhibitor will be asked to leave the fairgrounds and any awards and/or auction check will be withheld.

Eligible Entries

1. All 4-H, FFA and Independent entries must be submitted online and must have an electronic approval as designated by management must have the exhibitor's, parent or guardian, and leader/advisor electronic approval.
2. All Code of Conduct Agreement Forms must be signed by exhibitors, their parents or guardian, to be considered eligible.

Junior Livestock Auction

NOTE: The auction is a privilege, not a right. You are producing a product that will enter the Food Chain. The Fair's goal is not only to provide the seller with an avenue to sell, but also provide the consumer/buyer with quality, healthy, safely-produced products by being knowledgeable and responsible producers.

1. Every exhibitor of a market animal at the Monterey County Fair is required to complete a Certificate of Animal Medication form prior to selling animal at the Junior Livestock Auction. Animals will not be eligible to sell if Medication Form is not completed and properly signed. Exhibitors, as the owner of their market animals, acknowledge that they will be responsible for their animal if rejected at a harvesting plant due to the presence of drug or other residue. If drug or other residue is detected, the exhibitor understands that he/she may be liable to the buyer and/or the Fair for an amount equal to three (3) times the purchase price and may also be liable for any attorney's fees and civil penalties (Food and Agriculture Code Section 14363).

Seller's Responsibility

1. **All animals must follow the sale order as determined and compiled by Fair staff.** Failure of the exhibitor to be present and ready to enter the ring with their animal will be automatically disqualify the exhibitor from the sale.
2. No advertisement will be permitted on animals. Do not ask the auctioneer for special announcements. Adornments are permitted on Champion and Reserve Champion Market animals only. No exceptions.
3. All exhibitors must write *Thank-You* letters to their auction buyers and turn them in at the Exhibitor Award breakfast on Monday, September 2nd.
4. Exhibitors selling livestock through the Auction are solely responsible for feeding, watering and general well-being of their own animals until the animals are loaded onto the trucks for transport.
5. No parent, leader/advisor or exhibitor shall contact buyers for the purpose of purchasing, repurchasing or giving back an auctioned animal.

Condemned Carcass

1. In the case a condemned carcass due to drug or chemical contamination, contagious disease or sign of genetic disease syndrome exhibitors will forfeit earnings and all premiums and pay all costs associated with expenses the Fair may incur.

Solicitation of Buyers/Non-Sale Market Animals

1. Absolutely no "For Sale" signs will be allowed until after the respective species has sold at Auction, August 31, 2019.
2. Any exhibitor found soliciting buyers for non-sale market animals before or during the Auction will be subject to disciplinary action as determined by Fair Management. Individual sale of market animals must be reported to the Livestock Office. No responsibility is incurred by the Association or the Fair for non-auctioned animals sold by exhibitors.

Parent Code of Conduct (Part II)

As a Parent of a Livestock Exhibitor at the Monterey County Fair, you are expected to adhere to following Code of Conduct. Failure to do so will jeopardize the participation of your club, the exhibitors, your child or any member of your family.

1. As a Leader/Advisor or parent, I acknowledge that the child must demonstrate his or her own ability, knowledge, and skill as an exhibitor of show animals, and that the assistance of an adult in the washing, grooming, fitting or showing of his or her animal while at the fair is prohibited. Verbal assistance by an adult is acceptable.
2. As a Leader/Advisor or parent, I acknowledge that direct criticism or interference with the judge, show management, other exhibitors, breed representatives or show officials before, during, or after the competitive event is PROHIBITED. All judges, fair and livestock show management, or other show officials shall be treated with courtesy, cooperation, and respect, and as a Leader/Advisor or Parent I will not allow any person connected with my exhibitors or child's animal project to direct abusive or threatening conduct toward any show official.
3. Leader/Advisor and Parents shall use respectful language. No foul or abusive language or gestures will be tolerated in the Livestock Area or on the fairgrounds.
4. Possession of any weapons or illegal drugs on the fairgrounds is prohibited.
5. As a parent, I/We are aware that responsible alcohol use is allowed on the Fairgrounds, and I/We will limit use of alcohol so that a proper example is set for my exhibitor child, or children of others around us. Any child/student or children/students of other club/chapters around us. Any abuse of alcohol or public intoxication by Parent in or around the Livestock facility is PROHIBITED. This type of activity is further monitored by law enforcement.
6. As a Leader/Advisor or Parent I acknowledge that the use of fireworks or sparklers is prohibited on the fairgrounds.
7. Smoking or vaping is allowed only in the designated smoking area. Smoking or vaping of any kind is PROHIBITED in the livestock area.

Any Parent whose conduct jeopardizes the health or safety of an exhibitor, animal, or the public, will be immediately expelled from the Monterey County Fair and will jeopardize the participation of their club/chapter's exhibitors or any member of the Parent's family. The Parent is to be removed from the grounds immediately and could jeopardize their club's exhibitors or child's opportunity to show and sell through the Junior Livestock Auction.

By signing this Agreement, all parties (livestock exhibitors of market, breeding and small animals and their parents or guardian), do hereby agree to the Junior Livestock Exhibitor and Parent Code of Conduct as expressly stated above. All Code of Conduct forms are to be viewed at submission of Fair Entry, which is on or before August 12, 2019. Failure to read and submit signed agreement causes ineligibility to show at the 2019 Fair.

Exhibitor's Name (Print): _____ Club/Chapter: _____

Exhibitor's Signature: _____ Date: _____

Parent(s)/ Guardian(s) Name (Print): _____

Parent/Guardian Signature: _____ Date: _____