

Paul Tran, President

Kelly Violini, CEO / Manager

AGENDA

The Seventh District Agricultural Association – Board of Directors Meeting

Thursday, February 28, 2019 12:00 PM

Administration Office Board Room

I. Public Comment

Comments from the public will not receive board action. Comments must pertain to matters subject to the jurisdiction of the Monterey County Fair Board of Directors and will be limited to two (2) minutes per speaker.

II. Approval of Agenda

III. Correspondence

A. CDFA Correspondence

IV. Consent Agenda

- A. Minutes – 1. 31.19
- B. Interim, Standard, Vendor, Sponsor, Judges Agreements
- C. Approval of January Bills

V. Fair CEO Report -

A. City of Monterey meeting and written report

VI. New Business

- A. Approve winning bid to Henningsen Construction for horse barn destruction
- B. Approve TAMC Grant Proposal – Bike Racks
- C. Approval of all 2019 Monterey County Fair Department Superintendents
- D. Approve new JLA schedule and rules
- E. Approve 2019 WFA Blue Ribbon Recipient
- F. Approve 2019 JLA Dedication
- G. Approve 2019 MCF Costco Package - \$49.99
- H. Approve MCF Free Seniors Day Admission
- I. Award Security RFP to Andy Frain Security
- J. Award Sound RFP to Speeda Sound
- K. Award Lighting RFP to LB Lightswest
- L. Approve 2019 Entry Guidebook Changes
- M. Approve 2019 MCF Premiere Night to be held August 28, 2019
- N. Approve one year option to renew to TEAM to provide admissions services at the 2019 Monterey County Fair
- O. Approve Saffire Ticketing for online/gate admissions ticketing services

VII. Old Business

VIII. Committee Reports

- A. Fair - Report of meeting held 2.20.19
- B. Buildings and Grounds – Report of meeting held 2.28.19
- C. Satellite/Interim Events – plant meeting
- D. Heritage – Report of meeting held 2.20.19

IX. Directors Comments -

X. Adjournment



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

February 7, 2019

D2019-01

TO: District Agricultural Association CEOs & Accounting Staff

SUBJECT: Pension Liability Update and 2018 STOP Extension

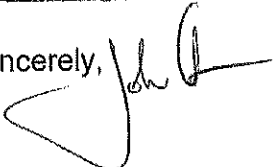
The purpose of this letter is to address developments regarding the unfunded pension liability per Governmental Accounting Standards Board Statement Number 68 (GASB 68) and its impact on the 2018 Statement of Operations (STOP).

As you are aware, the most current information pertaining to the pension liability has been delayed for some time due to the unavailability of information from the State Controller's Office (SCO). During mid-January, F&E was provided the needed pension liability information from SCO to calculate the proportionate share for each District Agricultural Association (DAA). Due to certain changes in the information provided, F&E sought clarification for the updated information on the treatment of these new figures. At this time, we believe that we have the necessary information and documents to prepare and distribute the DAA-specific pension liability information in the forthcoming weeks.

With the documents planned to be released in the coming weeks, F&E will require the 2018 STOP submissions to include the updated GASB 68 information. Due to these changes, **the deadline for the 2018 STOP submission is extended to April 1, 2019.**

Given the timing for year-end closing of the accounting books, we understand that these adjustments may cause significant inconveniences. For DAAs that have already closed their books for the 2018 year, F&E will accept STOPs without the updated GASB 68 information. However, please keep in mind that your auditor may want these updated figures to be reflected in the years which they deem appropriate.

If you have any questions regarding this package, please contact Joji Kume by email at joji.kume@cdfa.ca.gov or by phone at 916-900-5367.

Sincerely, 

John Quiroz
Branch Chief
Fairs & Expositions Branch





CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

February 5, 2019

F2019-01

TO: All Fair CEO's and Board of Director's

SUBJECT: 2019 Youth for the Quality Care of Animals Program Update

In the circular letter F2018-05 dated October 12, 2018 states that on January 1, 2019, the Fairs and Exposition Branch (F&E) requires that all California Fairs (County, Citrus & District Agricultural Associations) junior livestock (large and small animal) exhibitors to annually participate in the Youth for the Quality Care of Animals (YQCA). It was stated that the YQCA program is not meant to replace the efforts of fairs that wish to continue their own youth quality assurance and ethics efforts. Any fair wanting to present and get F&E approval of their current quality assurance and ethics training program should have submitted the material/curriculum to Jay Carlson by November 30, 2018 for review and approval.

F&E will only review current programs that were established and submitted with requested material/curriculum on or prior to November 30, 2018. All other fairs will need to use YQCA online or YQCA instructor led program.

Since the release of the letter on October 12, 2018, F&E has fielded many questions about YQCA. The attached document is a YQCA Background information sheet that should answer common questions like how did YQCA get started, how will YQCA benefit my livestock show, how will my show know if a youth exhibitor has completed YQCA, and how were these fees established, etc.

If you have any other questions or need additional information regarding the YQCA online program, please email help@yqca.com. For any other questions, please direct them to info@yqca.com, or Jay Carlson at (916) 263-3109 or JCarlson@calexpo.com.

For more information on the YQCA program, please visit www.yqca.org.

Sincerely,

John Quiroz, Branch Chief
Fairs & Exposition Branch

Enclosure





CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

February 08, 2019

F2019-02

To: District Agricultural Association CEOs and Board of Director Chairs

SUBJECT: Assembly Bill Number 2396: DAA Employee Sharing

On August 27, 2018, Governor Brown signed AB-2396 into law, codified at Public Contract Code section 10413, which allows District Agricultural Association (DAA) employees to contract on their own behalf with another DAA to provide services or goods. These contracts are subject to the Department's Incompatible Activities Policy and the prohibition against receiving double compensation. In summary, a DAA employee may contract with another DAA if:

1. The employee is not receiving his/her salary from their employer during the contract period; and
2. The employee's supervisor approves the outside work pursuant to the Department's Incompatible Activities Policy.

The provisions of AB-2396 are effective beginning January 1, 2019. Please refer to the enclosed, updated circular letter outlining the many ways DAAs may share their employees.

The Department recognizes the importance of DAAs' ability to share knowledgeable and experienced staff within the fair industry. This newly enacted legislation constitutes a valuable tool as it allows DAAs to access specialized skills and resources from another DAA's employee.

If you have any questions or need additional information, please contact me at (916) 900-5025 or John.Quiroz@cdfa.ca.gov. Please share with board of director chairs.

Sincerely,

John Quiroz, Chief
Fairs & Expositions Branch

Enclosure

cc: Human Resources Branch
Legal Office





CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

Karen Ross, Secretary

February 08, 2019

F2017-10 Revised

To: District Agricultural Association CEOs and Board of Director Chairs

Subject: Employee Sharing

The Fairs and Expositions Branch ("F&E") of the California Department of Food and Agriculture ("Department") understands that it is common practice for District Agricultural Associations ("DAAs") to share employees or to allow their employees to work for DAA non-profit foundations. We recognize the importance of the DAAs' ability to share valuable resources and the industry-wide benefits that are derived from utilizing experienced fair staff.

This letter is intended to provide the necessary information to outline the numerous ways DAAs may share employees throughout the Network of California Fairs, according to state requirements. This Employee Sharing Circular, originally distributed on September 5, 2017, has been updated to reflect the passage of AB 2396, effective January 1, 2019, which allows DAA employees to contract on their own behalf with another DAA to provide goods or services.

"Double Dipping" Prohibited

A DAA employee who works at another DAA may only receive their regular salary from one DAA for the same time period worked. Receiving compensation from two DAAs for the same pay period is commonly known as "double dipping" and is prohibited under California law. (Gov. Code §§ 18000, 19990; 2 CCR §§ 599.671, 599.672).

If an employee is found "double dipping," they will be required to reimburse the employing DAA for the gross amount of pay that was received while double dipping. In addition, allowing an employee to receive this type of double compensation constitutes a misappropriation of state funds that must be reported by the DAA and/or Department to the State Auditor and the Department of Finance. (State Administrative Manual § 20080).

Employee Sharing Between DAAs

Step One: Communication

A DAA should communicate to its employee its intent to share that employee with another DAA. The employee has the right to decline to participate in the arrangement. An employee who wishes to contract with another DAA to provide services on their own time off should let their employing DAA know.



Employee Sharing
February 08, 2019
Page 2

Step Two: Incompatible Activities Determination

The employee's supervisor must ensure that the work performed at the other DAA does not conflict with its employee's duties and responsibilities, as outlined in the attached Department's "Incompatible Activities Policy." It applies in all situations where a DAA employee is seeking employment outside of its primary employing DAA. All managers and supervisors are responsible for ensuring that their staff is informed of this policy and approve any type of outside work only after making an incompatible activities determination.

Step Three: Employee-Sharing Agreement Between Two DAAs

There should be a written agreement between two DAAs in order to clarify the terms of the employee-sharing arrangement, including employee compensation and, if applicable, DAA reimbursement. Reimbursement for expenses should be negotiated between the DAAs and included in the agreement. Any potential liability for an employee's injury or misconduct will be clearly attributable to the appropriate DAA.

Permissible Employee Sharing Arrangements

Listed below are examples of some employee sharing arrangements. The Department can help DAAs with the review of these employee sharing agreements.

1. One DAA sharing an employee with another DAA
DAA-1 may "loan" its employee to DAA-2. While working at DAA-2, the employee would continue to receive compensation as they normally would from DAA-1. However, DAA-2 would reimburse DAA-1 for the employee's pay during the time worked.
2. DAAs exchanging an employee for goods or equipment
DAA-1 may allow its employee to work at DAA-2. While working at DAA-2, the employee would continue to receive compensation as they normally would from DAA-1. In exchange, DAA-2 could loan specified equipment to DAA-1; however the value of using the equipment must be equal to the employee's pay.
3. DAAs exchanging an employee for an employee
DAA-1 and DAA-2 may exchange employees. While working at the other DAA, the employees would continue to receive compensation from their primary employer. If the employees' pay are equal in value, there is no issue. However, if there is a difference in pay, the DAA with the lower-salaried employee must reimburse the other DAA for the difference in pay.

DAA Employee Contracting with Another DAA

A DAA employee may contract on their own behalf with another DAA to provide goods or services. (Public Contract Code § 10413). "Double dipping" is prohibited, but the

Employee Sharing
February 08, 2019
Page 3

employee may take paid vacation from their employing DAA while providing services to another DAA. The employee must first secure approval from their supervisor under the Incompatible Activities Policy. An agreement between the two DAAs is not necessary.

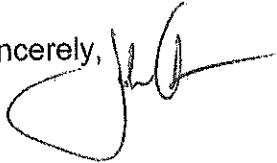
DAA Non-Profit Foundations, Private Entities & County/Citrus Fruit Fairs

1. DAA employee working for a DAA Foundation
A DAA non-profit foundation may contract directly with a DAA employee for services. However, the non-profit must receive prior written approval from F&E and the California Department of Human Resources as well as comply with other specific requirements set by statute. (Gov. Code § 18000.5; Food & Ag. Code § 4060).
2. DAA employee working for a private business/entity or County/Citrus Fruit Fairs (non- state agencies)
It is allowable for a DAA employee to work for a private entity or other fair that is not a state entity (i.e., county fair) as long as the DAA employee secures proper approval from their supervisor after an incompatible activities determination is made. The employee may collect vacation or leave compensation from the DAA without violating the "double dipping" prohibition.

We trust these guidelines will assist DAAs to continue the sharing of resources and people as such practices generate great benefit to the industry and promotes unity. For ease of access, the code sections and various references have been hyperlinked within this document. The Department's Incompatible Activities Policy is also attached.

If you have any questions regarding the information above or you would like F&E to help secure an employee-sharing arrangement, please contact me at John.Quiroz@cdfa.ca.gov or (916) 900-5025.

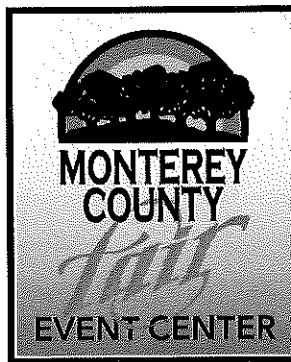
Sincerely,



John Quiroz, Branch Chief
Fairs and Expositions

Enclosure

cc: Human Resources
Legal Office



February 13, 2019

Janice Rovetti
Carmel Valley Gem & Mineral Show
PO Box 22756
Carmel, CA 93922

Dear Ms. Rovetti,

On behalf of the 7th District Agricultural Association Board of Directors, I would like to thank you and the Carmel Valley Gem and Mineral Society, Inc. (Society) for your understanding in changing the dates of your annual show in 2019. The Monterey County Fair values the long-standing relationship we have had with the Gem & Mineral Show, and we look forward to working together in the future.

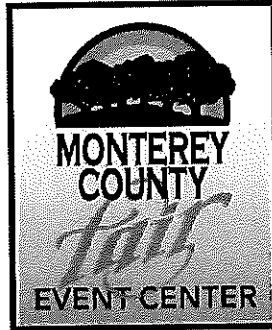
Should you have any questions regarding your new agreement, please don't hesitate to contact me at 831-372-8106.

Sincerely,

A handwritten signature in black ink that reads "Kelly Violini". The signature is written in a cursive, flowing style.

Kelly Violini, CEO
Monterey County Fair
7th District Agricultural Association

Cc: 7th DAA Board of Directors



February 25, 2019

Shelley Glennon
 Monterey County RMA Planning Department
 1441 Schilling Place
 Salinas, CA 93901

Re: Monterey Airport Land Use Compatibility Plan and exemption of 7th DAA/State Property

Dear Ms. Glennon:

As we discussed on February 22, 2019, the property in which the 7th DAA/Monterey County Fair resides is owned by the State of California. As per the ALUC and the draft Monterey Airport Land Use Compatibility Plan, the ALUC has no jurisdiction over existing land uses; federal, state (7th DAA) and tribal lands. Therefore, any proposed expansion or intensification of state-owned property (7th DAA) will be exempt from ALUC review.

On behalf of the 7th DAA Board of Directors, I appreciate your time in researching this matter. Should you have any future questions or concerns, please contact me at 831-372-8106 or kelly@montereycountyfair.com

Sincerely,

A handwritten signature in cursive script that reads "Kelly Violini".

Kelly Violini
 CEO
 Monterey County Fair

Cc: 7th DAA Board of Directors
 John Quiroz, Branch Chief Division of Fairs & Expositions
 Tony Psihopaidas, State of CA Department of General Services



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

February 25, 2019

F2019-04

TO: All Fair CEO's and Board of Directors

SUBJECT: Implementation of Assembly Bill 1499

This letter provides information to the Network of California Fairs (Fairs) regarding the implementation of Assembly Bill 1499 (Chapter 798, 2017) (AB1499 or Bill), codified at Business and Professions Code 19620.15.

With the passage of AB1499, the Fairs and Expositions (F&E) Branch of the California Department of Food and Agriculture (Department) will receive three-quarters of one percent of the total gross receipts of sales and use tax from sales occurring on a Fair's property, including property leased to another party. These monies are expected to be deposited into the F&E Fund in late 2019 and will be allocated to Fairs in the Network on an annual basis. At this time, it is unknown how much revenue will be generated for allocation to Fairs. However, the revenues will be included in the Governor's 2019 May Revision Budget.

The Department is currently developing regulations to implement AB1499 with input from its Fair Committee. Monies are not expected to be deposited into the F&E Fund until late calendar year 2019, and distribution of monies to Fairs is expected to take place in mid-2020. Per AB1499, the monies may be allocated and used for specific purposes, such as public health and safety projects and general operations.

AB1499 has specific working conditions that are required to be met before a Fair receives an allocation. For example, in some instances, AB 1499 requires providing certain civil service employees benefits beyond those required by their bargaining unions (such as longer meal periods and using different calculations for overtime compensation). Fairs must also provide these working conditions to temporary workers hired for their annual fairs.

Additionally, Fairs will need to require vendors operating on the fairground under contract and all tenants to provide to their employees the same working conditions required by AB1499. F&E will provide specific language DAAs can add to contracts to comply with the vendor and tenant provisions. Full-time carnival ride operators employed by a traveling carnival are the only workers exempt from these conditions.



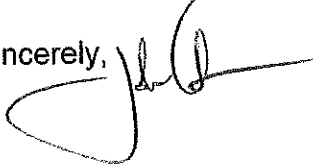
F2019-04 Implementation of Assembly Bill 1499
 February 25, 2019
 Page 2

To be eligible for an allocation from these funds in FY 2020–2021, Fairs need to have implemented the required working conditions during the prior fiscal year. Please note that enhanced benefits cannot be provided to civil service employees until CalHR has approved. At this time, Fairs should conduct an analysis to determine the costs of providing the specific working conditions to their non-management employees, as outlined in AB 1499 (copy attached).

The following table is provided to assist District Agricultural Associations (DAAs) to determine which of their non-management employees would be impacted by AB1499. The F&E Branch advises non-DAA Fairs in the Network to consult with their Human Resources department and legal advisors regarding the potential impact of participating in this allocation program.

If there are questions, please contact John Quiroz at 916-900-5025 or by email at john.quiroz@cdfa.ca.gov.

Sincerely,



John Quiroz, Branch Chief
 Fairs & Exposition Branch

Type of Non-Management Employee	Impacted by AB1499? (Working conditions apply year-round)	Must comply with Working Conditions to Receive AB1499 Allocation?	Next Steps
DAA Civil Service Rank-File	Yes	Yes	Conduct an analysis to determine the costs of implementing the working conditions for non-management employees.
DAA Temporary/125-Day Employee	Yes	Yes	Conduct an analysis to determine the costs of implementing the working conditions for non-management employees.



California LEGISLATIVE INFORMATION

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AB-1499 Horse racing: state-designated fairs: allocation of revenues: gross receipts for sales and use tax. (2017-2018)

SHARE THIS:



Date Published: 10/16/2017 02:00 PM

Assembly Bill No. 1499

CHAPTER 798

An act to add Section 19620.15 to the Business and Professions Code, relating to horse racing, and making an appropriation therefor.

[Approved by Governor October 14, 2017. Filed with Secretary of State
October 14, 2017.]

LEGISLATIVE COUNSEL'S DIGEST

AB 1499, Gray. Horse racing: state-designated fairs: allocation of revenues: gross receipts for sales and use tax.

The Horse Racing Law provides that any unallocated balance from the total revenue received by the Department of Food and Agriculture pursuant to that law, except as specified, is hereby appropriated without regard to fiscal years for allocation by the Secretary of Food and Agriculture for capital outlay to California fairs, including state-designated fairs, for among other things, fair projects involving public health and safety, and projects that are required to protect fair property. That law also provides that a portion of these funds may be allocated to California fairs for general operational support.

This bill would, beginning July 1, 2018, require a return filed with the California Department of Tax and Fee Administration (CDTFA) to report gross receipts for sales and use tax purposes to segregate the gross receipts of the seller and the sales price of the property on a line or a separate form as prescribed by the CDTFA when the place of sale in this state or for use in this state is on or within the real property of a state-designated fair, as defined, or any real property of a state-designated fair that is leased to another party. The bill would require the CDTFA to report the amount of the total gross receipts segregated on the returns filed pursuant to these provisions to the Department of Finance on or before November 1 of each year. The bill would require the CDTFA to estimate the total gross receipts segregated for the 2019-20 fiscal year by January 31, 2019, based on the 3rd quarter of 2018, and would require that an amount equal to 3/4 of 1% of this estimated amount be included in the Governor's revised budget in May 2019 for allocation to fairs pursuant to the provisions described above. The bill would require the CDTFA to reconcile this first-year estimate with actual return data from the full 2018-19 fiscal year, and to then adjust this figure as appropriate as the amount to be reported to the Department of Finance on November 1, 2019.

The bill would require that an amount equal to 3/4 of 1% of the total amount of gross receipts reported to the Department of Finance be included in the next annual Governor's Budget for the Department of Food and Agriculture for allocation to fairs pursuant to the provisions described above. The bill would require, upon the enactment of the annual Budget Act, that this amount be transferred by the Controller to the Fair and Exposition Fund, which is continuously appropriated, and would allocate these moneys to state-designated fairs for specified fair projects and subject to certain conditions. The bill would require the CDTFA to be paid the actual cost for administering those provisions, as specified.

By creating a new source of revenue to be deposited into a continuously appropriated fund, the bill would make an appropriation.

Vote: 2/3 Appropriation: yes Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 19620.15 is added to the Business and Professions Code, to read:

19620.15. (a) Notwithstanding any other law, a return filed with the California Department of Tax and Fee Administration (CDTFA) to report gross receipts for sales and use tax purposes shall segregate the gross receipts of the seller and the sales price of the property on a line or a separate form as prescribed by the CDTFA when the place of sale in this state or for use in this state is on or within the real property of a state-designated fair or any real property of a state-designated fair that is leased to another party.

(b) For purposes of this section, "state-designated fair" means a state-designated fair as defined in Sections 19418, 19418.1, 19418.2, and 19418.3.

(c) The CDTFA shall add a line to a current return, or develop a separate form for purposes of this section.

(d) The CDTFA shall report the amount of the total gross receipts segregated on the returns filed pursuant to subdivision (a) to the Department of Finance on or before November 1 of each year.

(e) The CDTFA shall estimate the total gross receipts segregated for the 2019–20 fiscal year by January 31, 2019, based on the third quarter of 2018. An amount equal to three-quarters of 1 percent of this estimated amount shall be included in the Governor's revised budget in May 2019 for allocation to fairs pursuant to Section 19620.2. The CDTFA shall reconcile this first-year estimate with actual return data from the full 2018–19 fiscal year, and then adjust this figure as appropriate as the amount to be reported to the Department of Finance on November 1, 2019.

(f) An amount equal to three-quarters of 1 percent of the total amount of gross receipts reported to the Department of Finance specified in subdivision (d) shall be included in the next annual Governor's Budget for the Department of Food and Agriculture for allocation to fairs pursuant to Section 19620.2. Upon the enactment of the annual Budget Act, the amount appropriated by the Legislature to the Department of Food and Agriculture pursuant to this section shall be transferred by the Controller to the Fair and Exposition Fund in the State Treasury, and shall be continuously appropriated and allocated pursuant to Section 19620.2.

(g) The CDTFA shall be paid the actual cost for administering the provisions of this section from the funds appropriated pursuant to subdivision (f) before any allocation is made to fairs in accordance with Section 19620.2.

(h) (1) Any revenues deposited into the Fair and Exposition Fund pursuant to this section shall only be allocated to a state-designated fair if nonmanagement employees at that state-designated fair, or nonmanagement employees at any real property of that state-designated fair that is leased to another party, are provided the following working conditions:

(A) The employee receives a meal period of not less than 30 minutes for a work period of more than five hours per day, unless the work period per day of the employee is less than six hours and the meal period is waived by mutual consent of both the employer and the employee.

(B) The employee receives a second meal period of not less than 30 minutes for a work period of more than 10 hours per day, unless the work period per day of the employee is less than 12 hours, the second meal period is waived by mutual consent of both the employer and the employee, and the first meal period was not waived.

(C) Any work in excess of eight hours in one workday, any work in excess of 40 hours in any one workweek, and the first eight hours worked on the seventh day of work in any one workweek is compensated at the rate of no less than one and one-half times the regular rate of pay for an employee.

(D) Any work in excess of 12 hours in one day is compensated at the rate of no less than twice the regular rate of pay for an employee.

(E) Any work in excess of eight hours on any seventh day of a workweek is compensated at the rate of no less than twice the regular rate of pay for an employee.

(2) This subdivision shall not apply to full-time carnival ride operators employed by a traveling carnival.

(i) This section shall become operative on July 1, 2018.

MINUTES OF THE JANUARY 31, 2019 MEETING OF THE 7TH DISTRICT
AGRICULTURAL ASSOCIATION

Directors present: Ruth Thompson, Teri Short, Paul Tran, Vivien Lindley, Dan Presser, Jeanne Byrne and Nicole Hollingsworth.

Directors excused: Ricky Cabrera

Guests: Staff members Kelly Violini and Alyssa Wygal

The meeting was called to order at 12:10 PM by President Paul Tran at the Monterey County Fair Administration Office

Roll Call – Public Comment

CEO Violini called in staff members Scott Hodel, Nick Klein, Peter Franco, Paul Martinez, Nicolette Aldrete, Peggy Goldman, Gary Dennis and Stella Lepine to introduce themselves to the Board of Directors. Violini presented Dennis, Lepine and Hodel with years of service pins from Western Fairs Association.

Approval of Agenda

Director Short made a motion to approve the agenda; seconded by Director Lindley. Motion carried with Hollingsworth abstaining.

Correspondence

Violini presented correspondence from CDFA and a thank you letter from the DAA to the MCF Heritage Foundation.

Consent Agenda

- A. The minutes of the November 27, 2018 meeting along with Interim/Judges, Standard and Concession Agreements and approval of November & December bills were approved upon a motion/second from Director Short/Byrne. Motion carried with Hollingsworth abstaining.

Fair CEO Report / Staff Reports

Violini reported that she and administration staff attended the WFA Convention in Reno. It was a great learning experience. Violini also distributed the 2019 board meeting dates and updated board information and committee roster.

New Business

- A. Committee Appointments: Violini distributed the committee roster for approval. Approved upon a motion/second from Directors Thompson/Presser and motion carried with unanimous approval.
- B. Delegation of Authority to Kelly Violini for Revenue Generating and Standard Agreements approved with a limit of \$15,000. C. CEO Check Signing Limit for single signature is \$15,000 with exception of health benefits and utility bills. D. New Bank Signature Cards for payroll, operating, premium and junior livestock auction to add President Paul Tran and Vice President Teri Short. B, C & D approved upon a motion/second from Directors Lindley/Thompson and motion carried with unanimous approval.

Old Business

- A. Approval of Priority List of Capital Improvements: The new list was approved upon a motion/second from Directors Presser/Byrne and motion carried with unanimous approval.

Committee Reports

- A. Fair Committee: Next meeting will be 2.20.19 at 10:00 AM in location TBD in Salinas.

- B. Buildings and Grounds: Next meeting 2.28.19 at 11:00 AM at Fair Admin Office.
- C. Satellite/Interim Events: No report.
- D. Heritage Foundation: Next meeting is February 20th.

Directors Comments

Director Presser stated that the Veteran's Transition Center praised the Fairgrounds and enjoyed having the Stand Down event at this location.

President Tran welcomed Director Hollingsworth to the Board of Directors and asked her to tell us about herself.

The board meeting was adjourned at 12:55 PM.

Approved

**Paul Tran
President**

Approved

**Kelly Violini
CEO/Manager**

INTERIM EVENTS

Agree#	Contractor	Description	Amount	Begin Date
19-1036	STEFANO GOLDMAN	STORE ANIMALS	\$ 85.00	1/4/2019
19-1-37	ASHLEY BEDWELL	STORE ANIMALS	\$ 170.00	1/4/2019
19-1038	EAST OF EADEN CAT SHOW	CAT SHOW	\$ 3,766.00	2/23/2019
19-1039	EKOTIC BIRD SHOW	BIRD SHOW	\$ 2,322.50	7/14/2019
19-1040	MCHA EMPLOYEE DAY	EMPLOYEE LUNCH	\$ 1,980.00	4/30/2019
19-1042	CAL FIRE	TRAINING	IKT	1/26/2019
19-1043	ANDY, ABBY, SAM CLARKE	STORE ANIMALS	\$ 170.00	1/4/2019
19-1044	M3 TRANSITIONS	SEMINAR	\$ 3,995.00	10/2/2019
19-1045	MINNETTA BROW, REACH PUT AND TOUCH	CRAB FEED	\$ 5,125.00	3/23/2019
19-1046	CALIFORNIA ROOTS FESTIVAL	FESTIVAL	\$ 131,759.00	5/24/2019
19-1047	LIZ CARBAJAL	WEDDING	\$ 3,990.00	9/21/2019
19-1048	MONTEREY JAZZ FESTIVAL	FESTIVAL	\$ 122,968.00	9/27/2019
19-1049	NRA DINNER	DINNER	\$ 1,690.00	3/30/2019
19-1050	DAN MILLER	FLEA MARKET	\$ 7,680.00	3/18/2019
19-1051	LORENZO CRESPO	QUINCE	\$ 4,061.00	5/4/2019
19-1053	DAISY PEREZ	WEDDING	\$ 3,553.00	7/27/2019
19-1054	JOSE FARIAS	QUINCE	\$ 3,977.50	7/27/2019
19-1055	CARMEL VALLEY GEM AND MINERAL SOCIETY INC	TRADE SHOW	\$ 4,695.00	9/21/2019

SPONSORSHIP AGREEMENTS

Agree#	Contractor	Description	Amount
S19-01	A Tool Shed	Fair Sponsor	\$ 1,500.00
S19-02	Aspire Health Plan	Fair Sponsor	\$ 5,000.00
S19-03	Ben Beesley, Keller Williams Coastal Estates	Fair Sponsor	\$ 1,500.00
S19-04	Boot Barn	Fair Sponsor	\$ 1,500.00
S19-05	Braga Family Farms	Fair Sponsor	\$ 1,500.00
S19-06	Cal Am Water	Fair Sponsor	\$ 2,500.00
S19-07	California Giant Berry	Fair Sponsor	\$ 750.00
S19-08	Cardinale Moving & Storage, Inc.	Fair Sponsor	\$ 500.00
S19-09	Chukchansi Gold resort & Casino	Fair Sponsor	\$ 500.00
S19-10	Carousel Candles	Fair Sponsor	\$ 750.00
S19-11	Central Coast Senior Services	Fair Sponsor	\$ 2,500.00
S19-12	Central Coast College	Fair Sponsor	\$ 750.00
S19-13	Chevrolet of Watsonville	Fair Sponsor	\$ 5,000.00
S19-14	Coastal Tractor	Fair Sponsor	\$ 750.00
S19-15	Commercial Service Co.	Fair Sponsor	\$ 750.00
S19-16	Couch Distributing	Fair Sponsor	\$ 5,000.00
S19-17	Nutrien, Ag Solutions	Fair Sponsor	\$ 1,500.00
S19-18	CSUMB- Univerity Communications	Fair Sponsor	\$ 500.00
S19-19	Culligan	Fair Sponsor	\$ 500.00
S19-20	Dole	Fair Sponsor	\$ 750.00
S19-21	Education First	Fair Sponsor	\$ 300.00
S19-22	Fremont Bank	Fair Sponsor	\$ 750.00
S19-23	Fresh from D'vine	Fair Sponsor	\$ 1,500.00
S19-24	Gold Star Buick GMC	Fair Sponsor	\$ 1,500.00
S19-25	Gold Star Buick GMC JLA	Fair Sponsor	\$ 1,000.00
S19-26	Golden State Theatre	Fair Sponsor	\$ 300.00
S19-27	Hartnell College	Fair Sponsor	\$ 1,500.00
S19-28	Holiday Seed Co	Fair Sponsor	\$ 1,500.00
S19-29	Johnson Electronics	Fair Sponsor	\$ 750.00
S19-30	M&S Building Supply	Fair Sponsor	\$ 1,500.00
S19-31	Mission Linen	Fair Sponsor	\$ -
S19-32	Margarita Maniacs	Fair Sponsor	\$ 300.00
S19-33	Metzer Farms	Fair Sponsor	\$ 500.00
S19-34	Monterey Peninsula college	Fair Sponsor	\$ 2,500.00
S19-35	Monterey Bay Community Power	Fair Sponsor	\$ 1,500.00
S19-36	Monterey County Ag Comm. Office	Fair Sponsor	\$ 10,000.00
S19-37	Monterey County Fair Heritage Foundation	Fair Sponsor	\$ 1,500.00
S19-38	Monterey County Fair Heritage Foundation	Fair Sponsor	\$ 2,500.00
S19-39	Ocean Mist Farms	Fair Sponsor	\$ 1,500.00
S19-40	Pacific Valley Bank	Fair Sponsor	\$ 2,500.00
S19-41	Pebble Beach	Fair Sponsor	\$ 500.00
S19-42	Penninsula Tire(Kent Lane Rodeo Sponsor)	Fair Sponsor	\$ 1,500.00
S19-43	Petaluma Farms	Fair Sponsor	\$ 300.00
S19-44	Pinnacle Bank	Fair Sponsor	\$ 500.00
S19-45	Pitman Farms(Mary Organ(cs)	Fair Sponsor	\$ 500.00
S19-46	PM Landscaping	Fair Sponsor	\$ 5,000.00
S19-47	Rabobank	Fair Sponsor	\$ 1,500.00
S19-48	Riding Warehouse	Fair Sponsor	\$ -
S19-49	Safeway	Fair Sponsor	\$ 500.00
S19-50	Sand City	Fair Sponsor	\$ 500.00
S19-51	Scheld Winery	Fair Sponsor	\$ 2,500.00
S19-52	Selfieville	Fair Sponsor	\$ 300.00
S19-53	SkinHappyMD	Fair Sponsor	\$ 2,500.00
S19-54	Start Sanitation	Fair Sponsor	\$ 1,500.00
S19-55	Sunset Center	Fair Sponsor	\$ 300.00
S19-56	Lucky California	Fair Sponsor	\$ 5,000.00
S19-57	Trace Genomics	Fair Sponsor	\$ 1,500.00
S19-58	Tanmuara & Antel	Fair Sponsor	\$ 500.00
S19-59	T-Mobile	Fair Sponsor	\$ 2,500.00
S19-60	Sambraile Packaging	Fair Sponsor	\$ 500.00

FOOD CONCESSION AGREEMENTS			
Agree#	Contractor	Description	Amount
19-F01	Mamma Martinez	BBQ Food	\$750
19-F02	Ricardo's Hawalian Fest	Pinnapple Bowls, Egg Burger	\$ 750.00
19-F03	Chef TLC Sidewalk Café	Philli Cheese Steak, Flash Fried Brussels Sprouts	\$ 750.00
19-F04	JP's Old West Cinnamon Rolls	Cinnamon Rolls	\$ 750.00
19-F05	Funnel Cake Express	Funnel Cakes	\$ 750.00
19-F06	Whiting's Foods	Slushies	\$ 750.00
19-F07	Old Tyme Kettle Korn	Kettle Corn	\$ 750.00
19-F08	Extreme Food & Beverage	Burgers, Hot Dogs, Fries, Garlic Fries	\$ 750.00
19-F09	Extreme Food & Beverage	Ice Cream, Milk Shakes	\$ 750.00
19-F10	Extreme Food & Beverage	Lemonade	\$ 750.00
19-F11	JLQ Concessions	Mexican Food	\$ 750.00
19-F12	JLQ Concessions	Churros	\$ 750.00
19-F13	The Little Red Barn	Baked Potatos	\$ 750.00
19-F14	Deckard Concessions	Corn Dogs	\$ 750.00
19-F15	Monterey County 4-H Council/ UCANR	Dippin Dots	\$ 750.00
19-F16	Dynamite Kettle Korn	Pizza, Pasta, Polish Dog	\$ 750.00
19-F17	Sierra Korn Enterprises	Corn on the Cob/cup	\$ 750.00
19-F18	The Sleek Greek	Gyro, Greek Fries, Salad	\$ 750.00
19-F19	Monterey High Wrestling	Calamari	\$ 750.00
19-F20	Calamari's	Po Boys, Shrimp, Catfish	\$ 750.00
19-F21	The lumpia Lady	Pork/Chicken/ Veggie Lumpia	\$ 750.00
19-F22	Sierra Korn Enterprises	Breakfast Items, hot dog, hamburger	\$ 750.00

AP Payments Check Register

Monterey County Fair
Kelly Violini

Tuesday, February 26, 2019 3:23:03PM
Page 1

Reference	Date	Vendor	Vendor Description	Net Pay	Merge #
EFT 12/18	1/7/2019	BLUCRO	CALPERS - HCF	14.80	38,635
EFT 01/19	1/7/2019	BLUCRO	CALPERS - HCF	5,506.42	38,636
EFT 01/19	1/7/2019	BLUCRO	CALPERS - HCF	929.89	38,637
FedTx123118	1/2/2019	IRS	Internal Revenue Service	3,928.28	38,628
CaTax123118	1/2/2019	EDD	EMPLOYMENT DEVELOPMENT DEPARTME	448.79	38,629
FedTx011819	1/23/2019	IRS	Internal Revenue Service	4,210.69	38,711
CaTax011819	1/23/2019	EDD	EMPLOYMENT DEVELOPMENT DEPARTME	466.55	38,712
40184	1/8/2019	MASTE	M&A STEAM	650.00	38,689
40185	1/8/2019	TEAMSTER	TEAMSTERS UNION LOCAL #853	35.00	38,690
40186	1/8/2019	BRAPAT	PATSY BRALEY	100.00	38,691
40187	1/8/2019	COSTCO	COSTCO	180.00	38,692
40188	1/8/2019	KOSCOM	KOSTER COMMUNICATIONS, INC	1,350.00	38,693
40189	1/8/2019	MONFAR	MONTEREY COUNTY FARM BUREAU	150.00	38,694
40190	1/8/2019	PMLAND	LANDSCAPING SERVICES	1,253.00	38,695
DEBIT	1/8/2019	PGE	PACIFIC GAS & ELECTRIC	28.67	38,696
DEBIT	1/8/2019	PGE	PACIFIC GAS & ELECTRIC	8.39	38,697
DEBIT	1/8/2019	PGE	PACIFIC GAS & ELECTRIC	406.93	38,698
DEBIT	1/8/2019	PGE	PACIFIC GAS & ELECTRIC	296.56	38,699
DEBIT	1/8/2019	PGE	PACIFIC GAS & ELECTRIC	7,319.10	38,700
40191	1/8/2019	CFSA	CALIFORNIA FAIR SERVICES AUTHORITY	9,828.61	38,701
debit	1/9/2019	EDD	EMPLOYMENT DEVELOPMENT DEPARTME	29.51	38,702
40192	1/10/2019	ANDDAW	ANDREA DAWES	675.00	38,705
40193	1/10/2019	MONWRE	MONTEREY HIGH WRESTLING	913.00	38,706
40194	1/10/2019	CFSA	CALIFORNIA FAIR SERVICES AUTHORITY	10,555.85	38,707
40195	1/10/2019	CENWFA	CENTRAL COAST AREA - WFA	70.00	38,708
40196	1/10/2019	WEDWIR	WEDDINGWIRE	574.86	38,709
40198	1/18/2019	IUOE12	INT'L. UNION OF OPERATING ENGINEERS	46.84	38,719
40199	1/18/2019	PMLAND	LANDSCAPING SERVICES	1,500.00	38,720
40201	1/31/2019	USBANK	US BANK	18,731.39	38,729
EFT 12/18	1/3/2019	CALPERS	CALPERS	12,955.10	38,630
EFT 09/18	1/15/2019	CALPERS	CALPERS	296.19	38,710
12176	1/5/2019	CASJAV	JAVIER CASTORENA	1,074.60	38,631
12177	1/5/2019	MENIVA	IVAN MENDEZ	629.59	38,632
12178	1/5/2019	MORDAI	DAISY MORALES	927.18	38,633
12179	1/5/2019	RAMALE	ALEXANDRIA RAMIREZ	736.99	38,634
12180	1/8/2019	SHOCEC	CECIL SHORT	2,016.44	38,641
12181	1/8/2019	SHOSIE	SIERRA SHORT	2,471.44	38,642
12182	1/18/2019	GALSTE	STEPHANIE GALVAN	1,037.70	38,713

Total Payments: 38

Total Amount: 92,353.36

Fair Committee- Meeting Notes
 1st Capital Bank
 1097 S. Main Street, Salinas, CA 93901
 Wednesday, February 20, 2019 10:00 AM

I. Roll Call

Vivien Lindley, Dan Presser, Ruth Thompson, Kelly Violini and Alyssa Wygal

II. Approval of Department Superintendents

The following department superintendents were approved by the committee noting that the Visual Arts department superintendent may change.

- i. Adult and Junior Home Arts- Michelle Soares
- ii. 4-H, FFA & Scouts Building- Rhonda Hurtado
- iii. Ag. Building- Peggy Goldman
- iv. Visual Arts Department- Staff
- v. Floriculture Department- Tisa D. Roland
- vi. Livestock Superintendent- Dawn Stornetta
- vii. Swine Department- Kevin Trotter
- viii. Beef and Dairy Departments- Scott Violini
- ix. Sheep and Goat Departments- Tim Carroll
- x. Rabbit Department- Karla Silva
- xi. Poultry Department- Donald Barger

III. Entertainment Update

Tower of Power will not be an entertainer at this year fair due to routing issues. We are waiting to hear back from Michael Ray's agent about performing opening night. Friday and Saturday main stage entertainment is on standby until Thursday night performance is confirmed. All grounds acts are confirmed as well as sand sculpture in the Oak Tree ring.

IV. Junior Livestock Auction

A. Schedule

The following day of auction schedule was discussed and approved by the committee:

- *Registration: 8am (provide breakfast burritos to all buyers)*
- *Announcements: 8:30am*
- *Auction Starts: 9am (will go straight threw with no lunch break)*
- *Auction ends: 1:30/2:00pm (will go straight into buyer reception cooked by 4-H camp committee)*

- B. Buyer must pick up animal from meat locker within 60 days. The Monterey County Fair is not responsible for any animal meat that is not picked up within 60 days.**

The committee approved the new buyer condition above.

V. Blue Ribbon

The committee has approved a person to receive this award and it will be announced to the BOD during the meeting

VI. Auction Dedication

The committee has approved a family to receive this award and it will be announced to the BOD during the meeting

VII. Costco Pricing-\$49.99

Committee discussed and approved the increase of Costco pricing. Pricing is increasing due to admission and carnival wristband price increase.

VIII. Senior Day**A. Seniors free all day**

The committee approved to allow seniors free all day on Thursday, August 29th

B. Combine Senior Fair and Vet Connect

It was discussed and approved to combined Senior Fair and Vet Connect both on Thursday, August 29th. This is due to low attendance on Friday. Dan asked if he could meet with Aimee Cuda to help her contact the correct veteran organizations.

IX. RFPs**A. Security**

The Security RFP committee, Vivien Lindley/Paul Tran/Corey Oakley, awarded Andy Frain Services. This was approved by fair committee.

B. Sound

The Sound RFP committee, Vivien Lindley/ Paul Tran/ Ethan Hirsch, awarded Speeda Sound, Inc. This was approved by fair committee.

C. Lighting

Lights West was awarded the Lighting IFB. This was approved by fair committee.

X. Entry Guide Book Changes

All changes on page attached were approved by committee.

XI. Premiere Night

This event will be held on Wednesday, August 28th from 6pm-8pm. The is an invite only event for board members, heritage foundation members, sponsors, VIP and media. It was also approved to invite all Visual Arts exhibitor and have them enjoy this night instead of hosting a separate reception. Fair committee and MCFHF have approved not hosting an exhibitor BBQ on Wednesday, like we have in the past. MCFHF sponsorship will be moved to exhibitor breakfast Monday. MCFHF will also have their packet pickup during premiere night. Food Vendors and Kiddie Land carnival will be open. Alyssa will be reaching out to fair entertainers and asking a few to participate. There will be no announcements made at this event, Blue Ribbon award will be presented at JLA.

XII. Approval of Admissions one-year option

Committee approved TEAM's one-year option.

XIII. Approval of Saffire Ticketing

Committee discussed and approved using Saffire for our ticketing needs. Saffire and Admit One Products have partnered.

Entry Guidebook Changes

Visual Arts

- 2016 Photography display format rules

Floriculture

- Add divisions
 - Division 66: Scarecrows
 - Classes: 1) Lady, mand or child 2) Fair Theme
 - Entry Fee: \$5.00
 - Division 67: DIY Gardens
 - Classes: 1) Tub 2) Water Trot 3) Wine Barrel 4) Wheel Barrow 5) Toilet 6) Pallet 7) Any Other
 - Entry Fee: \$5.00
 - Rules and Regulations
 - Exhibitor must provide all materials needed
 - Cannot be larger than 3' height x 5' Wide x 5' length
 - Setup can begin Monday, August 26th at 9am-5pm. All entries must be completed and in place by 6:00pm on Tuesday, August 27th.
- Premiums Offered per class for Division 66-67
 - 1st- \$50
 - 2nd- \$30
 - 3rd- \$20

Wool

- New Division- Master Handspun/Hand Crafted
- Rules and Regulations
 - A master spinner in handspun is someone who has won the Anne Blink's Perpetual Award for Excellence in Spinning three or more times
 - A master in handcrafted is someone who has won Joanne Nissen's Perpetual Award for Excellence in Crafted Handspun three or more times
 - Division 2005 classes 1-14 apply to items that can be entered and judged under division 2007 exception class 11
 - Division 2006 classes 1-14 and 18,19 apply to items that can be entered and judges under Division 2007.
- Premiums Offered per Class
 - 1st- \$10
 - 2nd- \$7
 - 3rd- \$8

4-H/ FFA/Scouts

- Add \$1.00 entry fee per class
- Premiums offered per class for Divisions 300, 302-330, 351, 354-400
- Premiums offered per class for Divisions 301, 352

Livestock

- Add a Beginning Showmanship Division to all Livestock Departments