

AGENDA

The Seventh District Agricultural Association – Board of Directors Meeting

Tuesday, November 27, 2018 11:00 AM

Administration Building Board Room

Lunch will be provided, please refrain from bringing dogs to the Fair Administration Office

- I. Roll Call**
Acknowledgement of Visitors – Public opportunity to address Board and Special Presentations.

- II. Approval of Agenda**

- III. Correspondence**
 - A. Heritage Foundation
 - B. Audit Correspondence

- IV. Consent Agenda**
 - A. Minutes – 11.1.18
 - B. Interim & Standard Agreements
 - C. Approval of October Bills

- V. Fair CEO Report**
 - A. Managers Conference Wrap Up & 2019 WFA

- VI. New Business**
 - A. Nominating Committee Report and Approve 2019 officers
 - B. Committee selection – 2019
 - C. Approve RV rates
 - D. Approve SWF admission rates
 - E. 2019 Fair Approvals
 - i. Increase Admission Prices
 - ii. Add Business Admission Ticket
 - iii. Increase Parking Prices
 - iv. Livestock Wristbands
 1. Increase Prices
 2. Limit Amount Purchased
 3. Require Livestock Exhibitor Wristbands
 - v. Vendor booth Prices and Percentages
 1. Increase Commercial Booth Prices
 2. Add New Commercial Booth Price For Lower Arcade (135-147)
 3. Increase Concession Food Percentage
 - vi. Vendor Deposit
 - vii. Flat Rate Vendors
 1. Caesar's Etc.
 2. County Fair Amusement and Novelty
 - viii. Make Showmanship Required For All Livestock Exhibitors

- ix. Eliminate All Procrastinator Division and Classes
- x. Add 4-H/FFA/Scout Department Entry Fees and Premiums
- xi. Junior Rabbit Show Dates- August 24, 2019
- xii. Online Entries only with the exception of divisions in the Wool Department
- xiii. Eliminate Garden Department

F. Approval of 2019 7th DAA Budget

G. Approve Priority List of Capital Improvements

VII. Old Business

VIII. Committee Reports

- A. Fair Committee - Plan January meeting
- B. Buildings and Grounds
- C. Satellite/Interim Events
- D. Heritage Foundation – November 28th is next meeting

IX. Director's Comments

X. Adjournment



November 6, 2018

Price Paige & Company Accountancy Corporation
677 Scott Avenue
Clovis, California 93612

Dear Price Paige and Company:

We are providing this letter in connection with your review of the financial statements of the 7th District Agricultural Association (DAA) Monterey County Fair (the Organization), which comprise the statement of financial condition – regulatory basis as of December 31, 2014, and the related statements of operations and changes in accountability – regulatory basis, and cash flows – regulatory basis for the year then ended, and the related notes to the financial statements, for the purpose of obtaining limited assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with financial reporting provisions of the Accounting Procedures Manual of the Division of Fairs and Expositions, as well as, accounting principles generally accepted in the United States of America.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgement of a reasonable person using the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, as of November 6, 2018 the following representations made to you during your review.

1. We acknowledge our responsibility and have fulfilled our responsibilities for the preparation and fair presentation of the financial statements in accordance with financial reporting provisions of the Accounting Procedures Manual of the Division of Fairs and Expositions, as well as, accounting principles generally accepted in the United States of America, as set out in the terms of the engagement.
2. We have made available to you all –
 - a. Financial records and related data, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements.
 - b. Minutes of the meetings of stockholders, directors, and committees of directors, or summaries of actions of recent meetings for which minutes have not yet been prepared.
 - c. Additional information you have requested from us for the purpose of the review.

- d. Unrestricted access to Organization personnel from whom you determined it necessary to obtain review evidence.
3. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
4. All material transactions have been recorded and have been properly reflected in the financial statements.
5. There are no uncorrected misstatements.
6. We acknowledge and have fulfilled our responsibility for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.
7. We acknowledge our responsibility for designing, implementing, and maintaining internal control to prevent and detect fraud.
8. We have no knowledge of any fraud or suspected fraud affecting the Organization involving management, employees who have significant roles in internal controls, or others where the fraud could have a material effect on the financial statements.
9. We have no knowledge of any allegations of fraud, or suspected fraud, affecting the Organization's financial statements as a whole communicated by employees, former employees, analysts, regulators or others.
10. We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
11. We have disclosed to you the identity of the Organization's related parties and all the related-party relationships and transactions of which we are aware.
12. No material losses exist (such as from obsolete inventory or purchase or sales commitments) that have not been properly accrued or disclosed in the financial statements.
13. The following have been properly recorded or disclosed in the financial statements:
 - a. Related party transactions and related accounts receivable or payable, including sales, purchases, loans, transfers, leasing arrangements, and guarantees.
 - b. Guarantees, whether written or oral, under which the Organization is contingently liable.
 - c. Significant estimates and material concentrations known to management that are required to be disclosed in accordance with FASB ASC 275, *Risks and Uncertainties*.
14. There are no –
 - a. Violations or possible violations of laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
 - b. Unasserted claims or assessments that our lawyer has advised use are probably of assertion that must be disclosed in accordance with FASB ASC 450, *Contingencies*.
 - c. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed by FASB ASC 450, *Contingencies*.
15. The Organization has satisfactory title of all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral except as made known to you and disclosed in the notes to the financial statements.

16. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
17. We have identified all accounting estimates that could be material to the financial statements, including the key factors and significant assumptions underlying those estimates, and we believe the estimates are reasonable in the circumstances.
18. We are in agreement with the adjusting journal entries you have recorded and they have been posted to the Organization's accounts.
19. No events have occurred subsequent to the date of the Organization's financial statements and through the date of this letter that would require adjustment to, or disclosure in, the aforementioned financial statements.
20. We have responded fully and truthfully to all inquiries made to us by you during your review.
21. In regards to financial statement preparation performed by you, we have:
 - a. Assumed all management responsibilities.
 - b. Overseen the services by designating an individual who possesses suitable skill, knowledge, or experience.
 - c. Evaluated the adequacy and results of the services performed.
 - d. Accepted responsibility for the results of the services.



Kelly Violini, CEO



November 6, 2018

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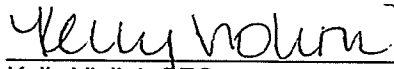
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2. We have made available to you all –
 - a. Financial records and related data, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements.
 - b. Minutes of the meetings of stockholders, directors, and committees of directors, or summaries of actions of recent meetings for which minutes have not yet been prepared.
 - c. Additional information you have requested from us for the purpose of the review.

- d. Unrestricted access to Organization personnel from whom you determined it necessary to obtain review evidence.
3. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
4. All material transactions have been recorded and have been properly reflected in the financial statements.
5. There are no uncorrected misstatements.
6. We acknowledge and have fulfilled our responsibility for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.
7. We acknowledge our responsibility for designing, implementing, and maintaining internal control to prevent and detect fraud.
8. We have no knowledge of any fraud or suspected fraud affecting the Organization involving management, employees who have significant roles in internal controls, or others where the fraud could have a material effect on the financial statements.
9. We have no knowledge of any allegations of fraud, or suspected fraud, affecting the Organization's financial statements as a whole communicated by employees, former employees, analysts, regulators or others.
10. We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
11. We have disclosed to you the identity of the Organization's related parties and all the related-party relationships and transactions of which we are aware.
12. No material losses exist (such as from obsolete inventory or purchase or sales commitments) that have not been properly accrued or disclosed in the financial statements.
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 - a. Violations or possible violations of laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
 - b. Unasserted claims or assessments that our lawyer has advised use are probably of assertion that must be disclosed in accordance with FASB ASC 450, *Contingencies*.
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19. No events have occurred subsequent to the date of the Organization's financial statements and through the date of this letter that would require adjustment to, or disclosure in, the aforementioned financial statements.
20. We have responded fully and truthfully to all inquiries made to us by you during your review.
21. In regards to financial statement preparation and tax services performed by you, we have:
 - a. Assumed all management responsibilities.
 - b. Overseen the services by designating an individual who possesses suitable skill, knowledge, or experience.
 - c. Evaluated the adequacy and results of the services performed.
 - d. Accepted responsibility for the results of the services.



Kelly Violini, CEO

MINUTES OF THE NOVEMBER 1, 2018 MEETING OF THE 7TH DISTRICT
AGRICULTURAL ASSOCIATION

Directors present: Courtney Boyles, Ruth Thompson, Dan Presser, Vivien Lindley, Teri Short and Paul Tran.
Directors excused: Ricky Cabrera, Jeanne Byrne
Guests: Staff members Kelly Violini and Alyssa Wygal
The meeting was called to order at 1:00 PM by President Courtney Boyles at the Monterey County Fair Administration Office

Roll Call – Public Comment

Tom Griffin of the Veterans Transition Center presented a power point with information on the recent Stand Down held at the Monterey Fairgrounds. He presented certificates of appreciation and t-shirts to all board members.

Approval of Agenda

Director Lindley made a motion to approve the agenda; seconded by Director Short and it passed unanimously.

Correspondence

Violini presented correspondence and explained the insurance information from CFSA.

Consent Agenda

- A. The minutes of the September 27, 2018 meeting along with Interim/Judges, Standard and Concession Agreements and approval of September bills. All approved upon a motion/second from Director Short/Lindley; motion carried.

Fair CEO Report / Staff Reports

Violini reported that the WFA Convention will be held in January and she will need reservations at the next board meeting. She and staff member Wygal will attend Manager's Conference in Sacramento November 6-8. Violini will also be out of the office the week of November 19th, returning on November 26th.

New Business

- A. Select Nomination Committee: President Boyles appointed Director Lindley as the chair of the nominating committee. Director Lindley will choose two more board members and send an email to plan a meeting.
- B. Violini will distribute the Committee selection sheet at the next board meeting following officer elections.

Old Business

- A. Final approval of 2020 Fair Theme: No decision was made in Fair Committee. This will be discussed again in January, 2019.

Committee Reports

- A. Fair Committee: staff member Wygal reported that the YQCA requirement was discussed as well as increasing admission and parking; amending the rodeo performances with a motorcycle show; and many other miscellaneous items. A full report will be sent in the next board packet and items will be placed on the November board meeting agenda for approval.
- B. Buildings and Grounds: Director Tran reported that the priority list of capital improvements was discussed. This will be approved at the November board meeting.

- C. Satellite/Interim Events: President Boyles reported that the committee discussed cannabis shows on the fairgrounds and corresponding with Monterey City Council, increasing RV Park rates and SWF admission pricing.
- D. Heritage Foundation: Violini shared the last Heritage board packet.

Executive Closed Session

The board voted to move into closed session at 1:42 PM with a motion/second from Directors Thompson/Tran; unanimous approval. The board came out of closed session at 2:02 PM with motion/second from Directors Presser/Lindley. No action was taken; executive committee will submit the SO148 Evaluation of the CEO to CDFA Personnel via CEO Violini by 12.31.18.

Directors Comments

Directors Presser/Tran asked Violini to look into mileage reimbursement and meeting stipend. Director Presser asked that the smoking policy for the Fairgrounds be placed on a future agenda.

The board meeting was adjourned at 2:05 PM.

Approved

Approved

**Courtney Boyles
President**

**Kelly Violini
CEO/Manager**

AP Payments Check Register

Monterey County Fair
Kelly Violini

Saturday, November 17, 2018 5:49:59PM
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Reference	Date	Vendor	Vendor Description	Net Pay	Merge #
EFT 10/18	10/2/2018	BLUCRO	CALPERS - HCF	5,213.96	38,334
EFT 09/18	10/2/2018	BLUCRO	CALPERS - HCF	11.99	38,335
CaTax100518	10/10/2018	EDD	EMPLOYMENT DEVELOPMENT DEPARTMEI	633.68	38,345
FedTx100518	10/10/2018	IRS	Internal Revenue Service	5,074.92	38,346
FedTx101918	10/24/2018	IRS	Internal Revenue Service	4,472.83	38,376
CaTax101918	10/24/2018	EDD	EMPLOYMENT DEVELOPMENT DEPARTMEI	518.13	38,377
EFT 09/18	10/31/2018	CALPERS	CALPERS	13,864.85	38,449
39967	10/22/2018	FAIRS	FAIRS AND EXPOSITIONS BRANCH	44,633.00	38,373
39968	10/22/2018	IUOE12	INT'L. UNION OF OPERATING ENGINEERS	46.84	38,374
39969	10/22/2018	TEAMSTER	TEAMSTERS UNION LOCAL #853	35.00	38,375
39970	10/15/2018	AMESUP	AMERICAN SUPPLY COMPANY	3,540.12	38,378
39971	10/15/2018	ATT	A T & T	551.88	38,379
39972	10/15/2018	CALSHE	CALIFORNIA SHEEP COMMISSION	40.24	38,380
39973	10/15/2018	CSUMB	CAL STATE UNIVERSITY MONTEREY BAY	177.19	38,381
39974	10/15/2018	CURWAV	CURRENT WAVE MEDIA	2,000.00	38,382
39975	10/15/2018	DATFLO	DATA FLOW BUSINESS SYSTEMS	1,127.46	38,383
39976	10/15/2018	DEPF&A	DEPARTMENT OF FOOD AND AGRICULTUF	59.25	38,384
39977	10/15/2018	DIRTV	DIRECT TV	201.72	38,385
39978	10/15/2018	EDD	EMPLOYMENT DEVELOPMENT DEPARTMEI	29.30	38,386
39979	10/15/2018	FEDKIN	FEDEX KINKO'S	174.82	38,387
39980	10/15/2018	GRAINGER	GRAINGER	184.47	38,388
39981	10/15/2018	HERALD	THE HERALD	45.37	38,389
39982	10/15/2018	HERFOU	HERITAGE FOUNDATION	1,000.00	38,390
39983	10/15/2018	KBVET	KB VETERINARY SERVICES	310.00	38,391
39984	10/15/2018	KELMOO	KELLY-MOORE PAINT COMPANY, INC.	408.68	38,392
39985	10/15/2018	KYSMET	KYSMET SECURITY & PATROL	855.00	38,393
39986	10/15/2018	MANBRA	MANUEL BRASIL	2,200.00	38,394
39987	10/15/2018	MATWHO	MATRANGA FLORAL	68.28	38,395
39988	10/15/2018	MCDREF	MCDONALD REFRIGERATION, INC.	633.05	38,396
39989	10/15/2018	MONDIS	MONTEREY CITY DISPOSAL, INC.	10,916.53	38,397
39990	10/15/2018	MONFAR	MONTEREY COUNTY FARM BUREAU	720.00	38,398
39991	10/15/2018	MONONE	MONTEREY ONE WATER	2,741.04	38,399
39992	10/15/2018	MONTIR	MONTEREY TIRE SERVICE	261.20	38,400
39993	10/15/2018	MPC	MONTEREY PENINSULA COLLEGE	430.00	38,401
39994	10/15/2018	OFFDEP	OFFICE DEPOT	80.38	38,402
39995	10/15/2018	PRICE	PRICE PAIGE & COMPANY	2,015.00	38,403
39996	10/15/2018	RAYNE	RAYNE WATER	42.00	38,404
39997	10/15/2018	ROARAD	ROAD RADIOS	1,217.00	38,405
39998	10/15/2018	SAFGUA	SAFEGUARD BUSINESS SYSTEMS	443.65	38,406
39999	10/15/2018	TENERA	TENERA ENVIRONMENTAL	1,125.11	38,407
40000	10/15/2018	TRU294	Trucksis Enterprises, Inc.	485.88	38,408
40001	10/15/2018	ULINE	ULINE SHIPPING SUPPLY SPECIALISTS	87.12	38,409
40002	10/15/2018	VALSAW	VALLEY SAW & GARDEN EQUIPMENT	1,309.91	38,410
40003	10/15/2018	VOYAGER	VOYAGER	404.16	38,411
40004	10/15/2018	WARCLA	CLAUDIA WARD	54.38	38,412
40005	10/30/2018	SURGRA	SURRENDER GRAPHIX	200.00	38,413
40006	10/30/2018	PATSHA	PAT SHAPLEY	86.96	38,426
40007	10/30/2018	AMECAN	AMERICAN CANCER SOCIETY	500.00	38,445
40008	10/30/2018	GONELI	ELIZABETH GONZALEZ	500.00	38,446
40009	10/30/2018	LIFMAG	MAGIC 4 LIFE LLC	500.00	38,447
40010	10/30/2018	MORREY	REYNA MORALES	500.00	38,448
40011	10/31/2018	CASH	CASH	1,000.00	38,450
DEBIT	10/15/2018	PGE	PACIFIC GAS & ELECTRIC	17,884.47	38,510

AP Payments Check Register

Monterey County Fair
Kelly Violini

Saturday, November 17, 2018 5:49:59PM
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Reference	Date	Vendor	Vendor Description	Net Pay	Merge #
DEBIT	10/15/2018	PGE	PACIFIC GAS & ELECTRIC	25.81	38,511
DEBIT	10/15/2018	PGE	PACIFIC GAS & ELECTRIC	8.66	38,512
DEBIT	10/15/2018	PGE	PACIFIC GAS & ELECTRIC	181.86	38,513
DEBIT	10/15/2018	PGE	PACIFIC GAS & ELECTRIC	170.05	38,514
DEBIT	10/15/2018	PGE	PACIFIC GAS & ELECTRIC	494.79	38,515
DEBIT	10/19/2018	CALAME	CALIFORNIA AMERICAN WATER	6,317.81	38,516
DEBIT	10/18/2018	CALAME	CALIFORNIA AMERICAN WATER	1,466.46	38,517
<hr/>					
Total Payments:	60				
Total Amount:	140,282.26				

RV PRICING 2019

Regular Price	\$55
Big Events -	\$75
AT&T	
Concourse	
US Open	\$100
	\$75 For Partial

RV PRICING 2022

Regular Prices	\$70
Big Events-	\$85
AT&T	
Concourse	

RV PRICING 2020

Regular Price	\$60
Big Events-	\$75
AT&T	
Concourse	

RV PRICING 2023

Regular Prices	\$75
Big Events-	\$90
AT&T	
Concourse	

Other RV Pricing

Marina Dunes	\$85 full
	\$65 Partial

Laguna Seca (non Event)	\$37
	\$32 (62 and up)

Camel Rock RV	winter-\$85
	spring-\$105
	summer- \$125
	fall-\$105

Saddle Back Mountain RV	Standard- \$70
	Large- \$80

RV PRICING 2021

Regular Price	\$65
Big Events -	\$80
AT&T	
Concourse	

Coyote Valley RV (San Jose)	Weekday- \$70
	Weekend- \$75

Raceplace Pricing

	Regular	Big Races
2018 (now)		
	\$7	\$10
2019		
	\$8	\$11
2020		
	\$8	\$11
2021		
	\$9	\$12
2022		
	\$9	\$12
2023		
	\$10	\$12

Night Racing		
now	Regular	Big Races
	\$0	\$0
2019		
	\$3	\$4
2020		
	\$3	\$4
2021		
	\$3	\$4
2022		
	\$3	\$4
2023		
	\$4	\$5

Other Off Track Betting

	GA	Turf
Pleasanton	\$5	\$8
San Mateo	\$5	\$8
Fresno	\$5	\$10
Cal Expo	\$5	

Admission Pricing

	2018	2019	2020	2021	2022	2023
Adult	\$10/\$8	\$11/\$9	\$11/\$9	\$11/\$9	\$12/\$10	\$12/\$10
Senior	\$9/\$8	\$10/\$9	\$10/\$9	\$10/\$9	\$10/\$9	\$10/\$9
Child	\$6/\$4	\$7/\$5	\$7/\$5	\$7/\$5	\$8/\$6	\$8/\$6
Vendor	\$5	\$6	\$6	\$6	\$7	\$7
Business	\$5	\$6	\$6	\$6	\$7	\$7
Livestock Wristbands	\$20	\$30	\$30	\$30	\$35	\$35
MPGC Parking	\$10	\$12	\$12	\$12	\$15	\$15
MPC Parking	\$5	\$8	\$8	\$8	\$10	\$10

Vendor Pricing/Percentage

	2018	2019	2020	2021	2022	2023
Lower Arcade (135-147)		\$700	\$700	\$700	\$725	\$725
10x10 Arcade	\$600	\$650	\$650	\$650	\$675	\$675
10x15 Arcade	\$700	\$750	\$750	\$750	\$775	\$775
10x20 Arcade	\$1,100	\$1,150	\$1,150	\$1,150	\$1,175	\$1,175
10x10 Lawn	\$650	\$700	\$700	\$700	\$725	\$725
10x15 Lawn	\$850	\$900	\$900	\$900	\$925	\$925
10x20 Lawn	\$1,200	\$1,250	\$1,250	\$1,250	\$1,275	\$1,275
Concessions-Food	23%	23.50%	23.50%	23.50%	24%	24%

Increasing admission prices by \$1.

Adding a Business admission ticket for \$6 that will be afford to all sponsors, donors and inventors.

Increase MPGC parking to \$12 and MPC parking to \$8.

Increasing Livestock exhibitor/parent/sibling/leader wristbands by \$10, which will allow them entrance into all rodeo performance.

Limit the amount of wristbands livestock exhibitors are allowed to purchase (1- exhibitor and 4- parent/sibling per exhibitor).

Make the livestock wristband required when the exhibitor enters an animal.

Increase commercial vendor booth prices by \$50.

Add a new commercial vendor booth price for arcade slots 135-147 \$700.

Commercial vendor deposit

Increase concession-food vendor percentage to 23.5%.

Flat rate vendors- Place concession vendor, Caesar's Etc., and commercial vendor, County Fair Amusement & Novelty, on flat rates based on their past 3 year averages with taking in consideration of going form 6 day fair to 5 day year in 2017. (Caesar's- \$2,000 and CFAN- \$2,950)

Showmanship required

Eliminate procrastinator divisions and classes.

4-H/FFA department entry fees and premiums

Junior rabbit show date- August 24th

Eliminate Garden Department Entries due to lack of garden boxes

Fair Committee Notes
November 1, 2018

- I. **2019 Fair Discussion/Approvals**
 1. YQCA- The required training will start at age 9 for all Livestock Exhibitors.
 2. Admission and Parking Pricing
 - a. It was discussed to raise all current admission prices \$1 and to create an increase plan for the next five years. Adult-\$11/\$9, Seniors-\$10/\$9, Children- \$7/\$5, Vendor-\$6
 - b. It was discussed to raise exhibitor/leader/parent passes \$10.00 that will allow then entrance into each rodeo performance.
 - c. It was discussed to limit the number of livestock exhibitor/leader/parent wristbands that can be purchased(1 livestock exhibitor wristband and 4 parent/sibling wristbands per exhibitor) and make livestock exhibitor bands required.
 - d. There was discussion about adding business ticket pricing of \$6 for 2019. Ruth suggested that this should only be offered to donors, sponsors and investors.
 - e. It was discussed to increase parking prices to MPGC \$12 and MPC \$8. Courtney asked that Alyssa speak to the Total Event Management for their recommendations. A five year increase plan will also be created.
 3. Vendor Pricing- Alyssa presented new commercial booth prices; lower arcade(spaces 135-147)-\$700, 10x10 arcade-\$650, 10x15 arcade-\$750, 10x20 arcade-\$1,150, 10x10 lawn-\$700, 10x15 lawn-\$900 and 10x20 lawn-\$1,250. If was also discussed to require an additional \$200 deposit with all commercial vendor applications. It was suggested that the concession-food vendor percentage of gross sales after taxes increase to 23.5%.
 4. Special Days- Everyone agreed that special days should remain the same
 5. Exhibits
 - a. Showmanship requirement- Alyssa suggested that showmanship should be required.
 - b. Weights – Alyssa suggested that swine weights increase to 275 pounds and a special over weight division identical to the overweight sheep division be included in the 2019 guidebook; Alyssa suggested this be voted on once a letter is received from Yosemite Meats regarding their weight increase.
 - c. Code of Conduct- Alyssa presented a draft of the exhibitor/parent Code of Conduct. A revised version will be at the next Fair Committee meeting.
 - d. Eliminate procrastinator divisions/classes- It was discussed and agreed upon to eliminate all procrastinator divisions and classes.
 - e. Junior Department-4-H/FFA entry fee and premiums- Staff suggested to charge an entry fee of \$1 per entry in the 4-H/FFA divisions and to bring premiums back to those divisions as well.
 - f. Junior Rabbit Show date – it was agreed upon to have the Junior Rabbit show on Saturday, August 24th.
 - g. Department changes- there were no changes that this time.

6. Carnival & Entertainment- It was discussed to eliminate the rodeo performance on the Friday of Fair and to add a different free event that night. It was agreed to keep one Extreme Rodeo performance on Saturday and 2 Fiesta del Charro performances on Sunday.
7. 2020 Theme Approval- the committee members would like more suggestions to be brought to the next Fair Committee meeting.
8. 2019 Poster Art Approval- this was approved at the September meeting.

IV. Director's Comments

V. Adjournment